

**LAUREL HEIGHTS  
UNITED METHODIST CHURCH**  
**OPEN HEARTS. OPEN MINDS. OPEN DOORS.**

**Church Conference  
December 10, 2022  
2:00 P.M.  
at Oxford UMC**

*Our mission is to offer Christ to those we encounter  
and to nurture, equip and enable persons to become  
committed Christians in our community  
and the world beyond.*

## Charge Conference Checklist – 2023/2024

Please have all applicable documents prepared to give to the District Superintendent when he arrives for your charge conference. There will be no need to pre-vote or email forms this year.

- ☒ 1. Minutes of the previous Charge Conference
- ☒ 2. 2023 Compensation Sheet. (**Signed** for each appointed clergy)
- ☒ 3. 2023 Basic Information Sheet
- ☒ 4. Report of Lay Servant(s) (**Signed** by pastor)
- ☒ 5. Registration of Lay Members to 2023 Annual Conference in Corpus Christi (Without returning this form to the D.S. your lay members will not receive information about Annual Conference)
- ☒ 6. Nominations presented by Committee on Lay Leadership
- ☒ 7. Report of the Trustees
- ☒ 8. Report of the Finance Committee (with a current financial statement and a proposed budget for next year.)
- ☒ 9. Report of the Pastor (one page) [**You may fill out the form or create your own document.**]
- ☒ 10. Written reports of other clergy related to the charge (e.g. retired, appointed beyond local church, etc.)
- ☒ 11. Membership Audit (can be part of Pastor's Report)
- ☒ 12. Continuing Education (Filled out by ALL appointed clergy)
- ☒ 13. Trusted con Confianza (Safe <sup>®</sup>Gatherings) Report Form

Please do NOT bind the District copy of your Charge Conference packet.

La Trinidad United Methodist Church

Charge Conference

November 20, 2021

In Attendance: Pastor John Feagins, Abigail Gutierrez, Rev. Greg Hackett, Connie Silva , Oscar Garza, Elva Garza, Pastor Raquel Feagins, Christine Sanchez, Connie Silva, Bertie Esquivel, Abigail Barrera

Welcome by Bishop Schnase (Recorded)

Opening Prayer and hymn: Greg Hackett

Election of Iris Lomas to be Charge Conference secretary for the minutes; all approved.

Minutes approved

Church membership removals: Laurel Heights UMC-29 removals; approved removal. Travis Park United Methodist Church- 29 removals for 2021; 21 for 2022; all approved. La Trinidad UMC- 0 removals; Korean UMC-0 removals.

Reading of members that passed away be each Pastor in attendance.

Pastors Compensation: all approved; none opposed.

La Trinidad UMC Finance Report: presented by Abigail Barrera; see report attached.

Korean UMC Finance Report: see report; have almost met budget; attendance has been low but giving steady.

Laurel Heights UMC Finance Report: See report; applied for PPP loan to keep the school open.

Travis Park UMC Finance Report: See report; government loan helped; parking lot income also helps. Tithes are steady.

UMC Trustees Reports for each church: see reports

Lay Leader Reports: acceptance of nomination reports; all approved; none opposed.

Lay servant Approvals

1. Korean UMC, Katie Myers and her nomination; all approved; none opposed.
2. Michelle Carey as a lay leader for Travis Park UMC; all approved and none opposed.

Candidates for ministry

1. Thomas Hankins; all approved; none opposed.
2. Laura Healy; all approved; none opposed.

Abigail B. Gutierrez read lay leader report.

Pastors Reports: read by each Pastor.

Motion made to authorize the board of trustees to review /cast the ballot on behalf of the Methodist church; all approved; none opposed.

Hybrid Church- Rev. Karen Horan (Recorded)

Motion to adjourn by

Closing Prayer by Pastor John P Feagins

# 2023 Pastor Compensation Form for 1- Point Charge/Church



Effective Dates: From: **1-Jan-2023** To: **31-Dec-2023**

Line #	Part I - General, Pastor, and Charge/Church	Info & Calculations	Line #	Charge Expense
1	Pastor Name (Select green cell, then use drop-down button to find pastor's name.) >	<b>Straus, Lisa Moulton</b>	1	
2	Appointment Title	Senior Pastor	2	
3	Conference Relationship	FE	3	
4	% Service (Full Time=100%, 3/4 time=75%, half time=50%, quarter time=25%)	100%	4	
5	Charge Name (Select green cell, then use drop-down button to find Name of Charge) >	<b>Sant: Laurel Heights UMC</b>	5	
6	District	Las Misiones District	6	
9	Church is Former Rio Grande Conference (RGC) Legacy Church > (If "Yes", then some benefit expenses are paid through Legacy Funds)	No	9	
<b>Part II - Salary</b>				
10	Base Salary Paid by Church		10	\$ 76,356
11	Conference or District Salary Support (must be requested & approved)		11	
12	Total Salary to Pastor from Church(es) + Conference/District Salary Support	\$ 76,356	12	
13	Type of Housing Supplied by Church to Pastor	Housing Allowance	13	
14	Housing Allowance supplied instead of Parsonage		14	\$ 37,180
15	Pre-tax deduction from Pastor's Salary for IRS 107 Exclusion as Pastoral Housing Cost	\$ -	15	
16	Plan Compensation For Pension Purposes	\$ 113,536	16	
<b>A Full Time Clergy must elect A UMPIP Contribution of at least 1% of Plan Compensation to receive full pension Benefits</b>				
<b>Part III - Health Benefits (HF = HealthFlex) See Notes</b>				
17	Full-Time Clergy is Eligible and Premium Required for HealthFlex Plan	YES	17	
18	Pastor's HealthFlex Benefit Coverage Tier Selection	Pastor Only	18	
19	Church's Clergy HF Premium Credit Responsibility for Full-Time Appointment		19	\$ 11,400
20	Optional "Church Contribution" for Dependent Coverage - Enter Amount		20	\$ -
21	Church's Total HealthFlex Cost For This Pastor		21	\$ 11,400
<b>Part IV - Pastor's Accountable Reimbursable Plan (ARP)</b>				
22	Accountable Reimbursement Plan (ARP) Recommendation 13% of base compensation		22	\$ 6,000
<b>Part V - Recap of Charge/Church Costs</b>				
23	Salary		23	\$ 76,356
24	Housing Allowance		24	\$ 37,180
25	Accountable Reimbursement Plan (ARP)		25	\$ 6,000
26		Paid by RGC Legacy Funds	26	
27	Health Benefit Expense	\$ -	27	\$ 11,400
28	Comprehensive Protection Plan (CPP)	\$ -	28	\$ 3,406
29	Clergy Retirement Security Program (CRSP) defined benefit	\$ -	29	\$ 6,132
30	Clergy Retirement Security Program (CRSP) defined contribution	\$ -	30	\$ 3,406
31	UMPIP Church Contribution (for Part Time Appointments)	\$ -	31	\$ -
32	Total RGC Legacy Contribution >	\$ -	32	
33	Church's Total Compensation Expense (Excludes cost of Utilities)		33	\$ 143,880
34	Church's Total Compensation Expense (Excludes cost of Utilities) LESS any RGC Legacy Contribution		34	\$ 143,880

Part VI - Signatures			
Pastor's Signature	Name: Straus, Lisa Moulton		Date: 12/4/22
Local Church Representative Name & Office / Signature:			Date: 12/4/22
	Printed Name ↑	Signature ↑	Select Office this person holds
District Superintendent's Signature			Date:

**NOTES:**

1 For calendar year 2023, pastors will have the opportunity to select from several different plans for health coverage. These selections will be made in NOV 2022 during the Annual Election Period. The church's clergy HealthFlex Premium Credit Responsibility for Full-Time Appointment is \$11,400. If the "Pastor Only" plan combination is more than \$11,400, the pastor may elect to have salary withheld to participate in other benefit plans offered through the Rio Texas Conference. These include a pretax "Flex Plan" (DCR, HSA, MRA plans), retirement 403b plan UMPIP, and an optional life insurance plan.

3 The Pastor must provide copies to the Church Treasurer on any enrollment form/s or online benefit elections and the church should verify each monthly invoice to determine that the payroll is correctly handled.

# 2023 Pastor Compensation Form for 1- Point Charge/Church



Effective Dates: From: **1-Jan-2023** To: **31-Dec-2023**

Line #	Part I - General, Pastor, and Charge/Church	Info & Calculations	Line #	Charge Expense
1	Pastor Name (Select green cell, then use drop-down button to find pastor's name.) >	Healy, Laura	1	
2	Appointment Title	Assoc. Pastor	2	
3	Conference Relationship	TEPL	3	
4	% Service (Full Time=100%, 3/4 time=75%, half time=50%, quarter time=25%)	75%	4	
5	Charge Name (Select green cell, then use drop-down button to find Name of Charge) >	Sant: Laurel Heights UMC	5	
6	District	Las Misiones District	6	
9	Church is Former Rio Grande Conference (RGC) Legacy Church > (If "Yes", then some benefit expenses are paid through Legacy Funds)	No	9	
Line #	Part II - Salary		Line #	Charge Expense
10	Base Salary Paid by Church		10	\$ 40,251
11	Conference or District Salary Support (must be requested & approved)		11	
12	Total Salary to Pastor from Church(es) + Conference/District Salary Support	\$ 40,251	12	
13	Type of Housing Supplied by Church to Pastor	Housing Allowance	13	
14	Housing Allowance supplied instead of Parsonage		14	\$ 5,621
15	Pre-tax deduction from Pastor's Salary for IRS 107 Exclusion as Pastoral Housing Cost	\$ -	15	
16	Plan Compensation For Pension Purposes	\$ 45,872	16	
A Full Time Clergy must elect A UMPIP Contribution of at least 1% of Plan Compensation to receive full pension Benefits				
Line #	Part III - Health Benefits (HF = HealthFlex) See Notes		Line #	Charge Expense
17	Full-Time Clergy is Eligible and Premium Required for HealthFlex Plan	NO	17	
18	Pastor's HealthFlex Benefit Coverage Tier Selection		18	
19	Church's Clergy HF Premium Credit Responsibility for Full-Time Appointment		19	0
20	Optional "Church Contribution" for Dependent Coverage - Enter Amount		20	\$ -
21	Church's Total HealthFlex Cost For This Pastor		21	\$ -
Line #	Part IV - Pastor's Accountable Reimbursable Plan (ARP)		Line #	Charge Expense
22	Accountable Reimbursement Plan (ARP) Recommendation 13% of base compensation		22	\$ 2,500
Line #	Part V - Recap of Charge/Church Costs		Line #	Charge Expense
23	Salary		23	\$ 40,251
24	Housing Allowance		24	\$ 5,621
25	Accountable Reimbursement Plan (ARP)		25	\$ 2,500
26		Paid by RGC Legacy Funds	26	
27	Health Benefit Expense	\$ -	27	\$ -
28	Comprehensive Protection Plan (CPP)	\$ -	28	\$ -
29	Clergy Retirement Security Program (CRSP) defined benefit	\$ -	29	\$ -
30	Clergy Retirement Security Program (CRSP) defined contribution	\$ -	30	\$ -
31	UMPIP Church Contribution (for Part Time Appointments)	\$ -	31	\$ 4,128
32	Total RGC Legacy Contribution >	\$ -	32	
33	Church's Total Compensation Expense (Excludes cost of Utilities)		33	\$ 52,500
34	Church's Total Compensation Expense (Excludes cost of Utilities) LESS any RGC Legacy Contribution		34	\$ 52,500

## Part VI - Signatures

Pastor's Signature: Name: Healy, Laura Date: 12-4-23

Local Church Representative Name & Office / Signature: Karen Angelini Date:

Printed Name ↑ Signature ↑ Select Office this person holds  
SPRC Chair

District Superintendent's Signature: Date:

### NOTES:

- For calendar year 2023, pastors will have the opportunity to select from several different plans for health coverage. These selections will be made in NOV 2022 during the Annual Election Period. The church's clergy HealthFlex Premium Credit Responsibility for Full-Time Appointment is \$11,400. If the "Pastor Only" plan combination is more than \$11,400, the pastor may elect to have salary withheld to participate in other benefit plans offered through the Rio Texas Conference. These include a pretax "Flex Plan" (DCR, HSA, MRA plans), retirement 403b plan UMPIP, and an optional life insurance plan.
- The Pastor must provide copies to the Church Treasurer on any enrollment form/s or online benefit elections and the church should verify each monthly invoice to determine that the payroll is correctly handled.

Color Code Key >

Church Enters Data

Calculated Data Entered Automatically

Instructions

Headings

# LAS MISIONES BASIC INFORMATION SHEET - 2022-2023

<b>CHURCH</b>		<b>LAUREL HEIGHTS UNITED METHODIST CHURCH</b>		<b>PHONE</b>		<b>210-733-7156</b>		
<b>STREET ADDRESS</b>						<b>227 W. WOODLAWN AVE</b>	<b>Zip:</b>	<b>78212</b>
							<b>Zip:</b>	
<b>TIME OF WORSHIP SERVICES: Sunday Morning 9:00 and 11:00 AM.</b>								
<b>CHURCH WEB PAGE:</b>		<a href="http://www.laurelheights.org">www.laurelheights.org</a>		<b>CHURCH E MAIL:</b>				
<b>PASTOR: Rev. Lisa Straus</b>				<b>E MAIL: lstraus@mylhumc.org</b>				
<b>ASSOCIATE: Rev. Laura Healy</b>				<b>E MAIL: lhealy@mylhumc.org</b>				
<b>ASSOCIATE:</b>				<b>E MAIL:</b>				
<b>ASSOCIATE:</b>				<b>E MAIL:</b>				
<b>ASSOCIATE:</b>				<b>E MAIL:</b>				
<b>CHURCH SECRETARY: Heather Weidenbach</b>				<b>E MAIL: heatherw@mylhumc.org</b>				
<b>ADMIN. BOARD/COUNCIL CHAIRPERSON</b>	<b>Name:</b>	Sue Hall			<b>Daytime phone:</b>	210-887-8592		
	<b>Address:</b>	1005 W. Agarita Ave. San Antonio, TX			<b>Zip:</b>	78201-5604		
	<b>E-MAIL ADDRESS:</b>	<a href="mailto:suemccoyhall@gmail.com">suemccoyhall@gmail.com</a>			<b>Home phone:</b>	210-732-2769		
<b>TRUSTEES CHAIRPERSON</b>	<b>Name:</b>	TBD			<b>Daytime phone:</b>			
	<b>Address:</b>				<b>Zip:</b>			
	<b>E-MAIL ADDRESS:</b>				<b>Home phone:</b>			
<b>FINANCE CHAIRPERSON</b>	<b>Name:</b>	Laura Glick			<b>Daytime phone:</b>	210-885-7021		
	<b>Address:</b>	3319 Quakertown Dr. San Antonio, TX			<b>Zip:</b>	78230-3335		
	<b>E-MAIL ADDRESS:</b>	<a href="mailto:lauraglick12@gmail.com">lauraglick12@gmail.com</a>			<b>Home phone:</b>	210-885-7021		
<b>TREASURER</b>	<b>Name:</b>	Jim Moffett			<b>Daytime phone:</b>	210-260-9980		
	<b>Address:</b>	218 Shannon Lee St. San Antonio, TX			<b>Zip:</b>	78216-7340		
	<b>E-MAIL ADDRESS:</b>	<a href="mailto:jmoffett@37116@gmail.com">jmoffett@37116@gmail.com</a>			<b>Home phone:</b>	210-826-4938		
<b>LAY LEADER</b>	<b>Name:</b>	Kaite Myers			<b>Daytime phone:</b>	210-587-5498		
	<b>Address:</b>	13531 Norland St. San Antonio, TX			<b>Zip:</b>	78232-4916		
	<b>E-MAIL ADDRESS:</b>	<a href="mailto:katiemyers@yahoo.com">katiemyers@yahoo.com</a>			<b>Home phone:</b>	210-545-0312		
<b>MISSIONS CHAIRPERSON</b>	<b>Name:</b>	Jason Davis			<b>Daytime phone:</b>	210-414-7625		
	<b>Address:</b>	3826 Wetmore Knl. San Antonio, TX			<b>Zip:</b>	78247-2750		
	<b>E-MAIL ADDRESS:</b>	<a href="mailto:jason@funkcentral.net">jason@funkcentral.net</a>			<b>Home phone:</b>	210-414-7625		
<b>UNITED METHODIST WOMEN CHAIRPERSON</b>	<b>Name:</b>	Janice Clayton			<b>Daytime phone:</b>	210-865-5917		
	<b>Address:</b>	2420 McCullough Ave. Apt. 202 San Antonio, TX			<b>Zip:</b>	78212-3564		
	<b>E-MAIL ADDRESS:</b>	<a href="mailto:albertclayton@sbcglobal.net">albertclayton@sbcglobal.net</a>			<b>Home phone:</b>	210-734-4449		
<b>UNITED METHODIST MEN CHAIRPERSON</b>	<b>Name:</b>	Not Applicable			<b>Daytime phone:</b>			
	<b>Address:</b>				<b>Zip:</b>			
	<b>E-MAIL ADDRESS:</b>				<b>Home phone:</b>			
<b>PASTOR-PARISH RELATIONS CHAIRPERSON</b>	<b>Name:</b>	Karen Angelini			<b>Daytime phone:</b>	210-325-1114		
	<b>Address:</b>	3718 River Fls San Antonio, TX			<b>Zip:</b>	78259-3645		
	<b>E-MAIL ADDRESS:</b>	<a href="mailto:karen.angelini@twc.com">karen.angelini@twc.com</a>			<b>Home phone:</b>	210-325-1114		

**CERTIFIED LAY SERVANT  
ANNUAL REPORT TO THE CHARGE CONFERENCE**

Initial Application or Request for Renewal

Report for year ending 2022



**SECTION I: DATA ON THE LAY SERVANT**

Name (Mrs. ☒ Ms. ☐ Mr. ☐) Kathryn Myers  
Address 13531 Norland City/State/Zip San Antonio, TX 78232  
Telephone 210-587-5498 E-mail katiewmyers@yahoo.com  
Name of District Las Misiones  
Name of Church Laurel Heights United Methodist Church  
Church Address 227 W Woodlawn City/State/Zip San Antonio, TX 78212  
Church Telephone 210-733-7156

**SECTION II: STATUS OF THE LAY SERVANT**

☐ **For initial application** as a Certified Lay Servant

1. What year did you complete your Basic Course? \_\_\_\_\_
2. What year did you complete your Advanced Course? \_\_\_\_\_
3. What was the title of your Advanced Course? \_\_\_\_\_

☒ **For renewal** as a Certified Lay Servant

1. What year did you complete your last Advanced Course? 2022
2. What was the title of your last Advanced Course? Children of Abraham

**SECTION III: REQUEST OF THE LAY SERVANT**

I request recommendation of my pastor and my church council/charge conference to begin/renew as a Certified Lay Servant for the ensuing year.

Date 11/3/2022 Lay Servant Kathryn Myers

**SECTION IV: RECOMMENDATION OF THE PASTOR**

I recommend concurrence with the request of this person to begin/renew as a Certified Lay Servant for the ensuing year.

Date 12/4/22 Pastor Glenn M. Stumacher

**SECTION V: RECOMMENDATION OF THE CHURCH COUNCIL/CHARGE CONFERENCE**

The church council/charge conference of Laurel Heights UMC (church/charge)  
recommends the above person begin/renew as a Certified Lay Servant for the ensuing year.

Date 12.8.22 Church Council Chair or District Superintendent Jim M. Hall



**(To be completed by those requesting renewal as a Certified Lay Servant)**

**SECTION VI: MINISTRIES BY THE LAY SERVANT**

During the past year, I have participated in ***caring ministries*** as follows:

- ☐ served as a volunteer in a care-giving institution ☐ provided one-on-one caring  
☐ at a hospital, nursing home, or to a shut-in ☐ in membership/evangelism visitation  
☐ served in caring/outreach projects (food pantry, prison ministry, etc)  
☒ other caring activities (Please list) volunteer with Interfaith Welcome Coalition assisting asylum seekers

During the past year, I have participated in ***leading ministries*** as follows:

- ☒ served as member of committee, board, commission, council, task force, etc.  
☐ as a volunteer at a community agency  
☒ at my local church  
☐ beyond my local church  
☐ on my District ☒ Conference ☐ Jurisdiction ☐ General Church level  
☒ other leading activities (Please list) bus station coordinator and board member for the Interfaith Welcome Coalition

During the past year, I have participated in ***communicating ministries*** as follows:

- ☒ brought message in 4 worship services  
☒ served as worship leader in 8 services  
☒ delivered 4 devotional messages  
☐ taught \_\_\_\_\_ classes  
☐ shared my faith story \_\_\_\_\_  
☒ other speaking activities (Please list) report at Annual Conference

During the past year I have participated in additional opportunities for ministry as follows (*Additional writing space below*):  
taught an adult Sunday School class weekly

**SECTION VII: PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT**

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

Continued participation in a Renovare spiritual formation group, completed Trusted/Con Confianza recertification,

**SECTION VIII: FEEDBACK BY THE LAY SERVANT**

1. Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? ☐ Yes ☒ No (If yes, please list those areas below.)

2. What additional training or support do you need or would suggest to further your ministry:

3. Give any recommendations you have for improving Lay Servant Ministries in your District or Conference:

More information readily available on the district & conference websites about the lay servant process and trainings.

(Note: District Directors are encouraged to respond to any comments within this section.)

**NOTICE:** After this form is completed and signed by those listed above, the Recording Secretary of the Church Council or Charge Conference is requested to reproduce **THREE** copies: (1)Lay Servant, (2)District Director of Lay Servant Ministries, (3)District Superintendent. The Recording Secretary of the Church Council or Charge Conference keeps the **ORIGINAL**. **(Revised April 2014)**

*(Please be sure to indicate which question you are answering.)*

Section VII: 12 week study of Genesis to Revelation: Minor Prophets by Gene M Tucker; Books: Sabbath by Wayne Muller, Celebration of Discipline by Stephen Foster, Blue Like Jazz by Donald Miller, The Faith Club by Ranya Idliby, My Grandmother's Hands by Resmaa Menakem, Light of the World by A.J. Levine

## **2022 Lay Leader's Report to the Church Conference**

**Katie Myers**

Earlier this year a leader in our Annual Conference said to me, "If I hear the phrase liminal moment one more time..." They lamented all the things that are still pending, still waiting in the United Methodist Church especially General Conference postponed again until 2024. A pause at the cusp of something can feel hopeful and exciting at first – a moment to savor what is about to be. However, when you get stuck in the doorway between the before and the not yet it can be an agonizing experience.

In many ways, 2022 at Laurel Heights has felt like that. As the year began, there was a hopefulness and energy around forging a path forward from COVID. Then we learned of Paul Escamilla's plans to retire. That news was accompanied by the retirements of other long-time staff members as well as numerous other personnel changes in the first months of 2022. Suddenly our attentions were directed toward making sure that all these important roles were filled and saying goodbye and saying hello and getting adjusted and then we looked up and realized that somehow the year had gone by.

And now we hope we're finally ready to move out of the doorway and into.... Into what?

2022 has been a sobering year for churches everywhere. COVID has only hastened societal changes that have been going on for decades. No longer do people attend church because it's the expected thing to do. No longer is society organized around the church as the primary institution of social connection. On top of that, even the most vibrant, vigorous, and vital churches have seen their in-person participation struggle to rebound to pre-pandemic levels. A common estimate is that many churches have seen in-person attendance decline by 30% compared to 2019. Add in economic challenges and denominational discord and polarized communities and there's a lot of choppy conditions for churches.

More than one prophet has proclaimed to the 21<sup>st</sup> century American church that if we carry on doing things because they worked in 1960 or 1990, we will reach fewer and fewer

people, touch fewer and fewer lives, and eventually we will turn off the lights and close the doors of the church for the last time.

What are we to do?

When the Israelites were slaves in Egypt, God offered them a way out – a path that led them through the sea and on a long and arduous journey through the wilderness to the Promised Land. It was a journey that required a lot of trust. There was a lot of stumbling along the way. The people who started the journey didn't get to finish the journey. Probably even if they had, the Promised Land they reached wouldn't have resembled what they imagined when they first set out following Moses from Egypt.

There's a moment early in the Exodus story where the Israelites have escaped slavery and suffering in Egypt and have set off on the long journey to the Promised Land. Yet they are profoundly uncertain what will happen to them next. They start to wonder whether they should have left Egypt at all. At least, they say, in Egypt we knew where our next meal was coming from. We knew where the dangers were. They start to think that God and Moses have led them out of Egypt to die in the wilderness. (Exodus 16: 2-3)

Moving away from the familiar is hard, even when that familiar means slavery and bondage and death. Moving away from the familiar when it has been a place that is beloved, comfortable, loving, and nurturing to us is even harder.

God hears the Israelites' grumbling and their doubting -- really God hears their need and their fear -- and sends them manna and quail each day to feed them. They were missing the meat stew simmering over the fire that they knew in Egypt. They looked to satisfy their hunger with familiar food, but God provided for them in ways that were unexpected and unfamiliar. It was strange and not always comfortable, but there was enough for everyone, and the manna was sweet, like wafers made with honey. (Exodus 16:4, 11-18, 31)

I don't think that God is calling us on a journey to a promised land that looks like the Laurel Heights of the 1960s when there were 1000 people in Sunday School one Homecoming

Sunday. I think we can rest assured that whatever we are imagining now is not what it will be like.

What I think perhaps we have forgotten is that the programs and ministries and ways of connecting with people that flourished in 1960 or 1990 *were* new and exciting and novel. They were expressions of our calling to make disciples that were rooted in the context of the people they ministered to and with. They made sense in their lives and spoke to their needs.

What is it that we're called to do now that is new and novel and exciting? What is it that speaks uniquely to the circumstances and needs of the community we are part of?

I think we can also be assured that there are people in the world in desperate need of hope and encouragement, who long for something more, who are hungry to know God. There are people who have gifts that will bless us and others who will be blessed by the gifts we have to offer.

If we choose to take it, this journey, like all journeys of faith, will be an ongoing act of trust. We are asked to trust that God will continue to feed us even if it's not exactly what we're used to eating to satisfy our spiritual hunger. Maybe we too will find that this new food tastes sweet. Although we don't know what the place is that we're going, we are asked to trust that it will be a place of sweetness and plenty. Above all we are asked to trust that what God asks of us is to take the journey, loving God and loving our neighbor, and allowing God to take care of the provisions.

What shall we choose?

# Registration Form for Lay Members to the 2023 Rio Texas Conference

6440

Number of Lay Members for the Church: 2  
Deadline for Submission: January 17, 2023

Church Name: **Sant: Laurel Heights**

Rio Texas Conference District: Las Misiones

## Lay Member Registration: (PLEASE PRINT)

Name: Karen Angelini	Mailing Address: 3718 River Falls	City: San Antonio	State TX	Postal Code: 78259-3645
	Email: karen.angelini@twc.com		Cell Phone #: 210-325-1114	
Name: Jason Davis	Mailing Address: 3826 Wetmore Knl.	City: San Antonio	State TX	Postal Code: 78247-2750
	Email: jason@funkcentral.net		Cell Phone #: 210-414-7625	

## Alternate Member Registration: (PLEASE PRINT)

Name: Kaci Boylan	Mailing Address: 131 Treasure Way Apt. D	City: San Antonio	State TX	Postal Code: 78259
	Email: Kaciboylan@gmail.com		Cell Phone #: 210-560-8568	
Name: Ann McGlone	Mailing Address: 732 Patterson Ave	City: San Antonio	State TX	Postal Code: 78209
	Email: ann@annbensonnmcglone.com		Cell Phone #: (210) 219-3648	

Pastor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Lay Members to the Annual Conference are elected by the charge or church conference. **Immediately after election**, this signed form should be emailed, faxed or mailed to:

Conference Secretary  
16400 Huebner Rd  
San Antonio TX 78248  
Fax 210-408-4491  
npyle@riotexas.org

Laurel Heights United Methodist Church  
Committee on Nominations and Leadership Development Leadership Teams 2023

**Administrative Council**

- |                                    |                                  |
|------------------------------------|----------------------------------|
| • Chair                            | Sue Hall                         |
| • Lay Leader                       | Katie Myers                      |
| • Treasurer                        | Jim Moffett                      |
| • Secretary                        | TBD                              |
| • Chair, Property                  | Margaret Parsons                 |
| • Chair, Education                 | Kiley Lange                      |
| • Chair, Library                   | Clyta Coder                      |
| • Chair, Worship                   | Ann McGlone                      |
| • Chair, Evangelism                | Jane Manning                     |
| • Chair, Missions                  | Jason Davis                      |
| • Chair, Weekday School Board      | Rayen Dennis                     |
| • Chair, Health Cabinet            | Rachel Goeres                    |
| • Chair, Stewardship               | Byrd Bonner                      |
| • Chair, Staff-Parish Relations    | Karen Angelini                   |
| • Chair, Board of Trustees         | TBD                              |
| • Chair, Committee on Finance      | Laura Glick                      |
| • Wesley Nurse                     | Yvonne Garcia                    |
| • Membership Care Representative   | Jeanette Morton                  |
| • Stephen Ministry Representative  | Don Clark                        |
| • Super Adult Representative       | Wendell Davis                    |
| • Weekday School Representative    | Alice Gannon                     |
| • Youth/Young Adult Representative | Sasha Mitchell y                 |
| • United Methodist Women President | Janice Clayton/Muriel Manchester |
| • At-Large Members:                |                                  |

Class of 2023	Class of 2024	Class of 2025
Vicki McCuiston	John Shaw	Paul Bishop
Joseph Montaño YA	Jill Sanders	Willa Jo Beuhler
		Dan Ratliff

- |  |                    |
|--|--------------------|
| • Annual Conference Delegate           | Karen Angelini     |
| • Annual Conference Delegate           | <b>Jason Davis</b> |
| • Alternate Annual Conference Delegate | <b>Ann McGlone</b> |
| • Alternate Annual Conference Delegate | <b>Kaci Boylan</b> |

**Executive Committee**

Ad Council chair: Sue Hall	SPRC chair: Karen Angelini
Finance chair: Laura Glick	Lay Leader: Katie Myers
Trustee chair: Mike McGlone	Senior Pastor: Lisa Straus
Program Chair: rotating	

**Nominations and Leadership Development Committee**

Chair: Lisa Straus Vice-Chair: Katie Myers Ex-officio: Lay Leader, Katie Myers

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Wendell Davis		Val Morton
Marisa Parker	Richard Jackson	Jane Manning
Tanya Campen	Trudy Kinnison	Mark Doty

**Welcome Committee (formerly Evangelism Committee)**

Chair: Jane Manning Staff: Lisa Straus

Nominations Liaison: Jane Manning

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Dennis Davis	Victoria Hartson YA	Paul Bishop
Bill Myers	Jane Manning	Elaine Zuercher
Ryan Parker	Reid Hartson	<b>Mark Doty</b>
		<b>Jon-Erick Schaudies</b>

**Worship Committee**

Chair: Ann McGlone Staff: Lisa Straus

Nominations Liaison: Tanya Campen

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Beth Furber	Cheryl Crews	Ann McGlone
Sasha Mitchell Y	Frank Healy	Nancy Haney
Victoria Hartson YA	Beth Thomas	Katie Lindquist

Worship Work areas (for information only)

Music/Choir: Bruce Davis

Altar Guild: Cindy Birdwell Usher Captain: Dennis Davis

**Education Committee/Youth Ministry Council**

Chair: Kiley Lange Staff: Laura Healy

Nominations Liaison: Marisa Parker

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
David Lindquist	Kaci Boylan	Kiley Lange
Meaghan Rohlf	Serhat Guven	Val Morton
Carrie Clemens YA	Marisa Parker	Harper Shaw/ Grayson Mitchell Y
Laura Glick	Luke Campbell	Sasha Mitchell Y

**Youth Ministry Working Group** Staff: Laura Healy, Wyndee Holbrook

*ad hoc program team (not for nomination) to be populated with youth, youth workers, etc.*



**Missions Committee**

Chair: Jason Davis Staff: Laura Healy

Nominations Liaison: Jane Manning

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Jane Manning	Dave Saylor	Irene Ojeda
Jason Davis	<b>Bertha Basil</b>	Janice Clayton
Julie Mazel		
<b>Shelley Kennerdell</b>		

**Health Cabinet (6)**

Chair: Rachel Goeres Staff: Yvonne Garcia, Laura Healy

Nominations Liaison: Val Morton

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
		Rachel Goeres
Tom Morton	Genny Campbell	Jeanette Morton

**Stewardship Committee**

Chair: Byrd Bonner Staff: Lisa Straus Nominations Liaison: Mark Doty

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Robert Rohlfs	Alice Gannon	Byrd Bonner
	Celina Montoya YA	Mark Doty
Rusty Manning		Richard Dugger

**Staff-Parish Relations Committee**

Chair: Karen Angelini Staff: Lisa Straus

Ex-officio: Lay Leader, Katie Myers Nominations Liaison: Katie Myers

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Wayne Ehrisman	Karen Angelini	Wendell Davis
Vicki Ferguson	<b>Justin Clemens</b>	Randy Pollock
Bonnie Henry	Chance Kinnison	Ellen Evans

**Board of Trustees**

Chair: Mike McGlone Staff: Anthony Castillo, Lisa Straus

Nominations Liaison: Trudy Kinnison

Ex-officio: Finance Rep, Laurie Morton; Ad Council Ch., Sue Hall

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Trudy Kinnison	Bobby Ojeda	Laurel Welch
Jon Lowry	Steven Marrone	Dennis Davis
Laurie Morton	Mike McGlone	Luke Campbell
Mike McGlone		

### **Property Committee**

Chair: Margaret Parsons Staff: Anthony Castillo, Laura Healy

Trustee Liaison: Trudy Kinnison

Nominations Liaison: Richard Jackson

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Webb Myers	Vicki Ferguson	Margaret Parsons
Frank Galindo	Alex Campbell	Richard Jackson

Columbarium Secretary/Treasurer: Trudy Kinnison

### **Finance Committee**

Chair: Laura Glick Staff: Lisa Straus, Maria Robles

Ad Council Ch., Sue Hall; Lay Leader, Katie Myers; Treas., Jim Moffett;

Stewardship Ch., Byrd Bonner; SPRC Ch., Karen Angelini; Trustee Rep, Laurie Morton

Nominations Liaison: Wendell Davis; Laurel Welch, consultant to bookkeeper

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Thomas Sanders	Jeffrey Landers	Laura Glick
Melinda Hartson	Preston Moore	

### **Laurel Heights Weekday School Board (7)**

Chair: Rayen Dennis; Vice-chair: \_\_\_\_\_ Staff: Laura Healy, Lisa Straus

Ex-officio: Minister of , Laura Healy, Weekday School Director, Laurie Miracle

Nominations Liaison: Richard Jackson

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Rayen Dennis	Kelsey Shaw	Nick Campbell
Barbara Miller	Alice Gannon	Jeffrey Landers
		Mysti Trainer

### **Library and Records Committee**

Chair: Clyta Coder Staff: Laura Healy

Nominations Liaison: Wendell Davis

<b>Class of 2023</b>	<b>Class of 2024</b>	<b>Class of 2025</b>
Clyta Coder	Wendell Davis	June McManus
Karla Galindo	Jim Moss	Bruce Davis
Rayda Porter	Anaiah Montañó YA	

Congregational Care/(Life) Work Area

Jeanette Morton, coordinator

Funeral Care: Jeanette Morton

Note Writers: Ginnie Herrera

Hospital Visits: Church Office for notification

Funeral Steward: JohnDavid Griffin

Newborn Families: Marisa Parker

Membership Care Representative to Administrative Council: Jeanette Morton

*care and hospitality;*

Related Ministries

Stephen Ministry: Don Clark

Bus Ministry: Wendell Davis

Super Adults: Wendell Davis

Weddings: Vicki Ferguson

**Safety TaskForce (reports to administrative council)**

John Tenison (chair)

Mike McGlone

Bobby Ojeda

Laurie Miracle

Lisa Straus

John Shaw

Rayen Dennis

Byrd Bonner

Jon Lowry



# Report of the Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report

(¶ 2550). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2016 Book of Discipline.

*Copies of this report should be filed with the recording secretary, pastor, district superintendent and the board of trustees.*

Laurel Heights United Methodist Church 6640 Charge  
Las Misiones District Rio Texas Annual Conference

For the period beginning November 21, 2021, and ending December 10, 2022  
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

1. Organization for the present conference year was effective (date) , by electing the following officers (no less than three, and up to nine persons):

	Name	Term Expires
President	Mike McGlone	12-31-2022
Vice President	Dennis Davis	12-31-2024
Secretary	Laurel Welch	12-31-2024
Treasurer	Laurie Morton	12-31-2022
Member	Trudy Kinnison	12-31-2022
Member	Rev. Jon Lowry	12-31-2022
Member	Stephen Marrone	12-31-2023
Member	Robert Ojeda	12-31-2023
Member	Luke Campbell	12-31-2024

2. Is the local church incorporated (¶2529.1a)? ☒ Yes ☐ No

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (¶¶2536, 2538):

	Name(s)	Office	Book	Page
Church Buildings	LHUMC	Bexar County Courthouse	4156	181-189
Church Buildings	NA			
Parsonages	NA			
Parsonages	NA			
Other	NA			
Other	LHUMC Parking Lot	Bexar County Courthouse	4699	255-256

- b. Who is the custodian of deeds and other legal papers? Heather Weidenbach

- c. Where are they kept?

Fire proof vault/safe

4. Does each deed contain trust clause (¶2503)? ☒ Yes ☐ No
5. Do you have a long-term plan for the replacement of facilities and equipment as they deteriorate? ☒ Yes ☐ No
6. a. Insurance (¶2533.2, 2550.7)

Item Insured/ Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted By Coinsurance (Yes or No and amount)		Expires When
Church Buildings	\$ 11.762 M	\$ 11.762 M	Building	Church Mutual	Y <input type="checkbox"/>	Amount::	1/01/2022
Parsonages	\$ NA	\$			N <input checked="" type="checkbox"/>	Amount:	
Church Furnishings and Equipment	\$ 1.762 M	\$ 1.762 M	Property	Church Mutual	Y <input type="checkbox"/>	Amount::	
Parsonage Furnishings and Equipment	\$ NA	\$			N <input checked="" type="checkbox"/>	Amount:	
Vehicle(s)	\$ 45,000	\$ 1.0 M	Auto	Church Mutual	Y <input type="checkbox"/>	Amount::	
General Liability		\$ 1.0 M	General Liability	Church Mutual	N <input checked="" type="checkbox"/>	Amount:	
Worker's Compensation				Church Mutual	Y <input type="checkbox"/>	Amount::	
Directors and Officers/Errors and Omissions/Crime		\$ 0	-	-	N <input checked="" type="checkbox"/>	Amount:	
Professional Liability Coverage (Including Sexual Misconduct)		\$ 3.0 M	Profess. Liability	Church Mutual	Y <input type="checkbox"/>	Amount::	
					N <input type="checkbox"/>		

b. Have the buildings been inspected for fire and other safety hazards within the past year? ☒ Yes ☐ No

c. Have you assessed the of replacement value within the last 5 years? ☐ Yes ☒ No

d. Who performed the assessment?

e. Does the church have a Safe Sanctuary Policy? ☒ Yes ☐ No

f. Is the amount of insurance adequate? ☒ Yes ☐ No

(to determine adequacy of coverage, please use the GCFA Insurance Worksheet found at <http://www.gcfa.org/gcfa/united-methodist-church-minimum-insurance-requirements>)

7. a. Has an annual accessibility audit for church properties been conducted (§ 2533.6)? ☐ Yes ☒ No  
(attach as a report; an example accessibility audit form may be found at <http://www.gcfa.org/forms-and-resources>)

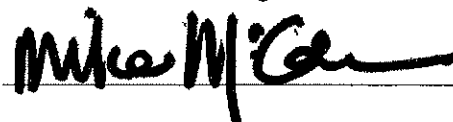
b. If needed, have you developed an accessibility plan? ☐ Yes ☐ No (Attach plan)

8. Provide a detailed list of income-producing and permanent funds:

Item	Date Received	Amount	Where Invested	Income	How Income Is Used for Ministry
Trustee Endowments	Varies	\$5,046,188	CAPTRUST	110,000	Predestinated, Special Programs & Eldg Maint.
Trustee Endowments	Varies	\$242,500	Texas Methodist Foundation	1,500	Scholarships & Music

(Attach as a supplement a statement "clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." § 2533.5 and § 2550.9)

President of Trustees



Printed Name: Mike McGlone, 2022 Chair

Date: November 28, 2022

## Annual Report of the Board of Trustees, 2017-2020

Prepared and edited by the General Council on Finance and Administration and authorized as the official form for this purpose.



# Report of the Finance Committee

The report of the Finance Committee shall be made on this form, or one revised and adapted by the Annual Conference. Numbers in parentheses refer to paragraphs of the 2016 *Book of Discipline*.

*Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of the committee on finance*

Laurel Heights United Methodist Church Church 6440 Charge  
 Las Misiones District Rio Texas Annual Conference

For the period beginning 11/21/2021 and ending 12/10/22  
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

## I. ORGANIZATION

1.a. Has the committee been organized according to the 2016 *Book of Discipline* (§258.4)? ☒ Yes ☐ No

b. Names of officers?

Chairperson Laura Glick Vice Chairperson n/a  
 Treasurer(s) Jim Moffett Financial Secretary Maria Robles

## II. BUDGET AND COMMITMENT PLAN

2.a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year? ☐ Yes ☒ No

If not, why not?

We are waiting for outstanding pledge cards so that the budgeted receipts are more accurate.

b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (§258.4)? ☒ Yes ☐ No

If not, why not?

3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving?  
☐ Monthly ☒ Quarterly ☐ Semi-annually ☐ Annually ☐ No, we do not send reports

4. Is giving by individual participants in the local church regularly reviewed? ☒ Yes ☐ No;  
 If not, why not?

5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (§258.4)?

Consecration Sunday, Stewardship Committee Planning and Campaign

6. Does the Financial Secretary/Treasurer report regularly to the Church Council on the giving trends in the church/charge? ☒ Yes ☐ No

If not, why not?

### III. THE HANDLING OF CHURCH FUNDS

7. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (§258.4b)? ☒ Yes ☐ No

If not, why not?

8. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§258.4b)?

☒ Yes ☐ No

If not, why not?

9.a. What bank(s) have been designated by the Church Council as a depository (§258.4d)?

Frost Bank

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b. Are all accounts FDIC insured and in amounts at or below the current FDIC insurable limit? ☒ Yes ☐ No

If not, why not?

c. Are all accounts in the name of the church? ☒ Yes ☐ No

If not, why not?

10.a. Has the committee established written financial policies to document the internal controls of the local church (§258.4d)? *(Attach as a supplement.)* ☒ Yes ☐ No

b. Have these policies been reviewed by the committee and found to be adequate and effective (§258.4d)?

☒ Yes ☐ No

11. Are the church offerings counted by a counting committee in accordance with the mandates of the

*Discipline* (§258.4a)? ☒ Yes ☐ No

If not, why not?

12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (§258.4a, d)? ☒ Yes ☐ No

If not, why not?

13. Are financial officers of the church bonded (§258.4b)? ☒ Yes ☐ No

If not, why not?

14.a. Have the financial records of the church and all its organizations been audited for the prior fiscal year (§258.4c)? ☐ Yes ☒ No

b. If not, why not?

See attachment.

c. Were there any recommendations or exceptions? ☒ Yes ☐ No

d. If there were recommendations or exceptions, how has the church addressed them?

The Treasurer is reviewing the books bi-monthly.

Signed

Laura Glick

Printed Name:

Laura Glick

Date:

21 November 2022

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**Report of the Finance Committee 2017-2020**

Prepared and edited by the General Council on Finance and Administration and authorized as the official form for this purpose.



# Report of the Annual Audit

Laurel Heights United Methodist Church

6640

Charge

Las Misiones District

Rio Texas

Annual Conference

For the period beginning January 1, 2021 and ending December 31, 2021

Local Church Funds	Balance at Beginning of Period	Cash Received and Recorded	Total Disbursements for Period	Transfers	Balance End of Period
LHUMC - General Fund Checking (Frost)	\$ 142,421.95	\$ 683,843.04	\$ (849,966.74)	\$ 150,000.00	\$ 126,298.25
LHUMC - Designated Fund Checking (Frost)	\$ 91,193.13	\$ 514,176.60	\$ (315,956.08)	\$ (150,000.00)	\$ 139,413.65
LHUMC - AIM Account (Frost)	\$ 32,047.27	\$ 3.65			\$ 32,050.92
Board of Trustees - Checking (Broadway Bank)	\$ 142,905.48	\$ 208,379.25	\$ (173,774.00)	\$ (1,253.16)	\$ 176,257.57
Board of Trustees-Investments Cash-Schwab	\$ 150,033.56	\$ 2,240,684.29	\$ (2,122,191.31)	\$ 1,500.00	\$ 270,026.54
Board of Trustees-Investments-Charles Schwab	\$ 4,019,756.45	\$ 2,083,896.84	\$ (1,665,283.37)		\$ 4,438,369.92
Board of Trustees - TMF	\$ 243,618.63	\$ 1,857.11	\$ (3,164.10)	\$ (246.84)	\$ 242,064.80
United Methodist Women - Checking (Frost)	\$ 1,159.27	\$ 8,018.44	\$ (6,326.31)		\$ 2,851.40
United Methodist Women - Mary Blackford Fund/TMF	\$ 77,310.85	\$ 2,450.37	\$ (2,250.00)		\$ 77,511.22
LHUMC Weekday School - Checking/Investments	\$ 684,840.96	\$ 1,722,304.36	\$ (1,367,140.00)		\$ 1,040,005.32
<b>Other Organizations or Funds (enter name):</b>					
Church Players (Drama Council) - Checking (Compass)	\$ 137.76	\$ 0.12	\$ -		\$ 137.88
Kitchen Guild - Money Market (Frost)	\$ 2,547.01	\$ 24.17	\$ (2,571.18)		\$ -
Music Fund - Chancel Choir (Frost)	\$ 1,161.35	\$ -	\$ (450.00)		\$ 711.35
Pastor's Discretionary Fund - Checking (Frost)	\$ 767.54	\$ 14,059.00	\$ (12,840.00)		\$ 1,986.54
SS Class - Epworth - Checking (Frost)	\$ 212.48	\$ 1,045.00	\$ (767.72)		\$ 489.76
Super Adults - Checking (Wells Fargo)	\$ 5,410.38	\$ 5,610.58	\$ (1,533.68)		\$ 9,487.28
Super Adults - Savings (Credit Human)	\$ 5.00	\$ -	\$ (5.00)		\$ -
			\$ -		
Total cash and investments in all treasuries of the church:	\$ 5,595,529.07	\$ 7,486,352.82	\$ (6,524,219.49)	\$ -	\$ 6,557,662.40

# Laurel Heights United Methodist Church - Proposed 2023 Budget Worksheet

Account Number	INCOME ACCOUNTS	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL as of 10/31/22	2023 BUDGET REQUEST	COMMENTS
40000	Individual Pledges	\$670,000.00	\$606,499.69	\$645,000.00	\$520,387.75	\$645,000.00	
40110	Non-Pledged Giving	\$55,000.00	\$88,171.86	\$63,400.00	\$59,177.00	\$63,400.00	
40130	Loose Plate Offerings	\$2,400.00	\$1,737.54	\$2,400.00	\$6,189.92	\$2,400.00	
40140	Sunday School Offerings	\$2,400.00	\$522.50	\$1,200.00	\$525.03	\$1,200.00	
40150	Easter/Thanksgiving/Xmas	\$3,000.00	\$1,620.00	\$3,000.00	\$340.00	\$3,000.00	
40160	General Memorials	\$3,000.00	\$5,295.00	\$3,500.00	\$3,145.00	\$3,500.00	
40165	Interest	\$0.00	\$3.65	\$0.00	\$163.55	\$0.00	
40180	Budget Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40190	Facility Use	\$6,000.00	\$5,690.00	\$5,000.00	\$7,790.00	\$5,000.00	
40210	Apportionments from Trustees	\$17,250.00	\$17,250.00	\$25,000.00	\$20,833.34	\$25,000.00	
40220	Pastor's Housing	\$13,500.00	\$13,500.00	\$13,500.00	\$11,250.00	\$13,500.00	
40230	Miscellaneous Income	\$50.00	\$3,683.59	\$950.00	\$17,784.57	\$950.00	
40240	Super Adults	\$5,000.00	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00	
40270	Weekday School (increase \$1,000)	\$34,020.00	\$38,000.00	\$35,000.00	\$35,000.00	\$35,000.00	
40290	MHM Grant	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
40310	Payroll Protection Program		\$101,074.93	\$107,446.88	\$89,539.10	\$107,446.88	
40300	Ors Bequest	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	
	<b>GRAND TOTAL INCOME:</b>	<b>\$836,620.00</b>	<b>\$895,548.76</b>	<b>\$935,396.88</b>	<b>\$784,625.26</b>	<b>\$935,396.88</b>	

Account Number	EXPENSE ACCOUNTS	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL as of 10/31/22	2023 BUDGET REQUEST	COMMENTS
<b>APPORTIONMENTS</b>							
60010	RioTX Apportionments	\$60,244.00	\$60,244.00	\$54,485.00	\$45,402.60	\$54,485.00	
	<b>TOTAL APPORTIONMENTS:</b>	<b>\$60,244.00</b>	<b>\$60,244.00</b>	<b>\$54,485.00</b>	<b>\$45,402.60</b>	<b>\$54,485.00</b>	

Account Number	EXPENSE ACCOUNTS	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL as of 10/31/22	2023 BUDGET REQUEST	COMMENTS
<b>CHRISTIAN EDUCATION</b>							
60200	General Christian Education	\$800.00	\$576.83	\$1,200.00	\$923.11	\$1,200.00	
60250	Adult Curriculum/Discipleship	\$350.00	\$4,193.44	\$3,000.00	\$188.72	\$3,000.00	
60300	Children Curriculum/Godly Play	\$750.00	\$86.60	\$250.00	-\$185.46	\$250.00	
60350	Youth Curriculum/Confirmation	\$1,250.00	\$323.73	\$1,000.00	\$81.13	\$1,000.00	
60400	Vacation Bible School	\$6,000.00	\$3,542.82	\$5,000.00	\$5,867.05	\$5,000.00	

60450	Other - Bible Program	\$60.00	\$645.77	\$300.00	\$117.45	\$300.00	
60500	Other - Liturgical-Epiphany/Lent/Adv	\$650.00	\$235.83	\$650.00	\$0.00	\$650.00	
60550	Worker Training	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	
60600	WDS/Teacher Outreach	\$200.00	\$604.04	\$200.00	\$0.00	\$200.00	
	<b>TOTAL EDUCATION:</b>	<b>\$10,560.00</b>	<b>\$10,109.06</b>	<b>\$12,100.00</b>	<b>\$6,992.00</b>	<b>\$12,100.00</b>	

<b>EVANGELISM</b>							
60750	Advertising & Publicity	\$800.00	\$376.00	\$800.00	\$327.02	\$800.00	
60800	Programs (includes web site)	\$1,000.00	\$0.00	\$1,000.00	\$974.25	\$1,000.00	
60850	Welcoming	\$200.00	\$0.00	\$200.00	\$59.94	\$200.00	
	<b>TOTAL EVANGELISM:</b>	<b>\$2,000.00</b>	<b>\$376.00</b>	<b>\$2,000.00</b>	<b>\$1,361.21</b>	<b>\$2,000.00</b>	

<b>LIBRARY</b>							
61100	Books/Media/Supplies	\$200.00	\$0.00	\$200.00	\$243.55	\$200.00	
61150	Comp/Equip/Support	\$950.00	\$490.00	\$950.00	\$575.99	\$950.00	
	<b>TOTAL LIBRARY:</b>	<b>\$1,150.00</b>	<b>\$490.00</b>	<b>\$1,150.00</b>	<b>\$819.54</b>	<b>\$1,150.00</b>	

<b>MISSIONS &amp; OUTREACH</b>							
61230	Rio Texas - PT Support	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	
61250	Missions Support	\$1,800.00	\$560.00	\$1,800.00	\$150.00	\$1,800.00	
61400	LHUMC PT Program Support	\$1,000.00	-\$159.00	\$1,000.00	\$0.00	\$1,000.00	
61450	Reading Buddies/Cotton Elem	\$250.00	-\$50.00	\$0.00	\$0.00	\$0.00	
61500	Uniforms/Schools	\$200.00	-\$0.58	\$200.00	\$0.00	\$200.00	
61600	Member Care/note Writers	\$400.00	\$0.00	\$0.00	\$26.97	\$0.00	
61700	Stephen Ministry	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	
	<b>TOTAL MISSIONS:</b>	<b>\$7,400.00</b>	<b>\$3,850.42</b>	<b>\$6,750.00</b>	<b>\$3,676.97</b>	<b>\$6,750.00</b>	

Account Number	EXPENSE ACCOUNTS	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL as of 10/31/22	2023 BUDGET REQUEST	COMMENTS
<b>MUSIC</b>							
62100	Music Supplies	\$400.00	\$1,232.67	\$650.00	\$136.97	\$650.00	
62200	Handbell Repair/Maint	\$1,500.00	\$46.25	\$1,500.00	\$0.00	\$1,500.00	
62300	Music Program Expense	\$6,000.00	-\$1,255.95	\$5,000.00	\$5,290.98	\$5,000.00	
62400	Music - Lessons & Carols	\$0.00	\$1,936.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL MUSIC:</b>	<b>\$7,900.00</b>	<b>\$1,968.97</b>	<b>\$7,150.00</b>	<b>\$5,427.95</b>	<b>\$7,150.00</b>	

<b>NEIGHBORHOOD MINISTRY</b>							
62550	Advertising/Banners	\$300.00	\$167.61	\$300.00	\$0.00	\$300.00	
62600	Events - Block Party/NNO	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	

62650	Wednesday Night Meals	\$6,400.00	\$1,499.90	\$6,400.00	-\$50.00	\$6,400.00	
	<b>TOTAL NEIGHBORHOOD MIN:</b>	<b>\$7,000.00</b>	<b>\$1,667.51</b>	<b>\$7,000.00</b>	<b>-\$50.00</b>	<b>\$7,000.00</b>	

WORSHIP							
63100	Avent Supplies/Poinsettias	\$400.00	-\$75.00	\$400.00	\$137.00	\$400.00	
63200	Alltar Flowers	\$0.00	-\$912.00	\$600.00	-\$2,152.00	\$600.00	
63300	Lent Supplies/Easter Lilies	\$700.00	\$408.35	\$700.00	\$530.00	\$700.00	
63400	Worship Supplies	\$600.00	\$2,464.97	\$2,500.00	\$1,250.04	\$2,500.00	
63500	Upper Room Publication	\$450.00	\$423.00	\$450.00	\$282.00	\$450.00	
	<b>TOTAL WORSHIP:</b>	<b>\$2,150.00</b>	<b>\$2,309.32</b>	<b>\$4,650.00</b>	<b>\$47.04</b>	<b>\$4,650.00</b>	

YOUTH MINISTRY							
63650	College Ministry	\$400.00	-\$736.39	\$1,400.00	\$636.93	\$1,400.00	
63700	Senior Recognition	\$200.00	-\$50.00	\$200.00	\$0.00	\$200.00	
63750	Youth Program Support	\$6,000.00	\$1,306.81	\$4,000.00	\$486.30	\$4,000.00	
	<b>TOTAL YOUTH MINISTRY:</b>	<b>\$6,600.00</b>	<b>\$520.42</b>	<b>\$5,600.00</b>	<b>\$1,123.23</b>	<b>\$5,600.00</b>	

Account Number	EXPENSE ACCOUNTS	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL as of 10/31/22	2023 BUDGET REQUEST	COMMENTS
<b>ADMINISTRATION</b>							
64150	Computer IT Support	\$7,500.00	\$7,446.00	\$7,500.00	\$5,935.00	\$7,500.00	
64200	Computer Maintenance/Repairs	\$1,200.00	\$3,361.91	\$2,000.00	\$270.00	\$2,000.00	
64250	Computers - New	\$1,700.00	-\$227.15	\$2,000.00	\$1,218.04	\$2,000.00	
64300	Computer Software	\$500.00	\$1,878.81	\$2,500.00	\$1,876.83	\$2,500.00	
64350	Computer Software Support	\$5,000.00	\$6,939.86	\$7,000.00	\$6,154.78	\$7,000.00	
64400	Computer Software - Training	\$1,500.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	
64500	Office Equipment lease	\$6,850.00	\$5,939.70	\$6,500.00	\$4,200.00	\$6,500.00	
64600	Office Equipment Repair/New	\$300.00	\$0.00	\$300.00	\$2,501.58	\$300.00	
64650	Office Supplies	\$9,000.00	\$4,268.44	\$4,500.00	\$5,418.84	\$4,500.00	
64700	Postage & Meter Rental	\$3,000.00	\$1,287.40	\$2,500.00	\$2,824.20	\$2,500.00	
64800	Online Giving/Vanco	\$3,000.00	\$1,701.23	\$2,000.00	\$1,090.60	\$2,000.00	
64850	Stewardship Campaign	\$500.00	\$0.00	\$1,000.00	\$120.00	\$1,000.00	
64900	Web Design/Domain	\$6,825.00	\$1,259.74	\$1,500.00	\$1,107.18	\$1,500.00	
	<b>TOTAL ADMINISTRATION:</b>	<b>\$46,876.00</b>	<b>\$33,856.94</b>	<b>\$40,500.00</b>	<b>\$32,717.05</b>	<b>\$40,500.00</b>	

OPERATIONS							
65150	Insurance - Bldg/Liability	\$45,000.00	\$43,002.62	\$45,000.00	\$35,075.70	\$45,000.00	
65200	Insurance - Vehicle	\$900.00	\$824.00	\$900.00	\$935.00	\$900.00	
65300	Maint - Bldg Repair	\$16,000.00	\$13,209.88	\$16,000.00	\$9,906.91	\$16,000.00	

65350	Maint - Contracts	\$24,000.00	\$23,933.73	\$25,000.00	\$20,942.81	\$25,000.00	
65400	Maint - Equipment	\$3,600.00	\$5,007.66	\$4,600.00	\$6,234.98	\$4,600.00	
65450	Maint - HVAC	\$14,000.00	\$10,198.88	\$14,000.00	\$15,176.00	\$14,000.00	
65500	Maint - Irrigation System	\$3,000.00	\$2,381.52	\$3,000.00	\$3,518.45	\$3,000.00	
65550	Maint - Yard Work	\$6,500.00	\$6,231.82	\$7,000.00	\$4,500.00	\$7,000.00	
65600	Supplies	\$11,600.00	\$5,295.85	\$10,000.00	\$9,751.16	\$10,000.00	
65700	Util - Cable	\$1,800.00	\$7,038.78	\$8,000.00	\$6,418.20	\$8,000.00	
65750	Util - Electric & Gas	\$56,000.00	\$44,337.83	\$50,000.00	\$54,004.20	\$50,000.00	
65800	Util - Telephone	\$6,000.00	\$1,715.98	\$4,000.00	\$5,513.95	\$4,000.00	
65850	Util - Water/sewer	\$13,800.00	\$17,702.06	\$18,000.00	\$19,902.54	\$18,000.00	Increased
65900	Vehicle Exp	\$3,000.00	\$762.33	\$3,000.00	\$686.09	\$3,000.00	
	<b>TOTAL OPERATIONS:</b>	<b>\$205,200.00</b>	<b>\$181,642.94</b>	<b>\$208,500.00</b>	<b>\$192,565.99</b>	<b>\$208,500.00</b>	

Account Number	EXPENSE ACCOUNTS	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL as of 10/31/22	2023 BUDGET REQUEST	COMMENTS
<b>PERSONNEL</b>							
	Total Personnel	\$602,366.00	\$529,279.36	\$585,511.88	\$492,928.97	\$585,511.88	
	<b>TOTAL PERSONNEL:</b>	<b>\$602,366.00</b>	<b>\$529,279.36</b>	<b>\$585,511.88</b>	<b>\$492,928.97</b>	<b>\$585,511.88</b>	

	<b>GRAND TOTAL EXPENSES:</b>	<b>\$959,445.00</b>	<b>\$826,303.94</b>	<b>\$935,396.88</b>	<b>\$783,012.55</b>	<b>\$935,396.88</b>	
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	<b>Deficit</b>					<b>\$0.00</b>	
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Laurel Heights United Methodist Church  
**Balance Sheet 10/31/22**

As of October 31, 2022

Oct 31, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

11000 · Frost General Checking-7248	47,499.65
11100 · Frost Designated Checking-7167	132,587.74
11200 · Frost Invesco Account-4501	32,214.47
11300 · Petty Cash	100.00

Total Checking/Savings 212,401.86

**Other Current Assets**

11950 · Due from Operating Fund	55,825.01
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Total Other Current Assets 55,825.01

Total Current Assets 268,226.87

**Fixed Assets**

15000 · Buildings	6,900,000.00
15100 · Furnishings & Equipment	550,000.00
15200 · Office Equipment	100,000.00
15300 · Land	250,000.00

Total Fixed Assets 7,800,000.00

**TOTAL ASSETS** 8,068,226.87

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

**18000 · \*\*PAYROLL LIABILITIES\*\***

18300 · Health Insurance Payable 255.73

18500 · Pension Payable -1,175.51

Total 18000 · \*\*PAYROLL LIABILITIES\*\* -919.78

18650 · Due to Designated Fund 55,825.01

**20000 · \*\*DESIGNATED FUNDS\*\***

**21000 · \*\*RESERVES\*\***

21100 · Reserve - Pledges 20,906.00

21200 · Reserve - Apportionments -2,083.34

21300 · Reserve - Budget 111,320.42

21500 · Reserve - Pastor's Housing -1,125.00

21600 · Forgiven PPP Loan Proceeds 17,907.78

Total 21000 · \*\*RESERVES\*\* 146,925.86

**22300 · \*\*SPECIAL SUNDAYS\*\***

22375 · World Communion Sunday 100.00

Total 22300 · \*\*SPECIAL SUNDAYS\*\* 100.00

**23000 · \*\*MISSIONS - OTHER\*\***

**23050 · \*\*BORDER MINISTRY\*\***

23100 · Border/Aleluya 1,847.04

23150 · Border/Beans 3,717.49

23200 · Border/General 320.19

Total 23050 · \*\*BORDER MINISTRY\*\* 5,884.72

Laurel Heights United Methodist Church

Balance Sheet 10/31/22

As of October 31, 2022

	Oct 31, 22
23400 · Missions- Misc.	627.00
23450 · Interfaith Welcome Coalition	100.00
23700 · Youth Mission Trip	1,001.73
23750 · Church Under Bridge	1,195.00
Total 23000 · **MISSIONS - OTHER**	8,808.45
24000 · **OTHER DESIGNATED FUNDS**	
24100 · Altar Guild	580.33
24150 · Believer's SS Class	1,496.00
24200 · Church Mice	3,190.93
24220 · Emmaus	841.98
24225 · Judy Davis Outreach Fund	5,000.00
24250 · Health Cabinet	883.36
24325 · Kitchen Guild	1,231.09
24350 · Music-Choir Robes	8,484.57
24375 · Music-Discretionary Fund	19,300.00
24400 · Music-Organ Fund	2,257.57
24450 · Pastor's Discretionary Fund	2,870.39
24500 · Weddings/Special Events	550.00
24775 · Young Family Ministry	3,800.00
Total 24000 · **OTHER DESIGNATED FUNDS**	50,486.22
Total 20000 · **DESIGNATED FUNDS**	206,320.53
Total Other Current Liabilities	261,225.76
Total Current Liabilities	261,225.76
Total Liabilities	261,225.76
Equity	
31000 · Fund Balances	7,801,028.84
Net Income	5,972.27
Total Equity	7,807,001.11
TOTAL LIABILITIES & EQUITY	8,068,226.87

Laurel Heights United Methodist Church  
Profit & Loss Budget 10/31/22  
October 2022

	Oct 22	Jan - Oct 22	YTD Budget	% of Budget	Annual Budget
<b>Income</b>					
40000 • Pledged Giving	63,278.98	520,537.75	537,500.00	80.7%	645,000.00
40110 • Non-Pledged Giving	11,600.80	59,027.00	52,833.33	93.1%	63,400.00
40120 • **OTHER GIVING**				0.0%	
40130 • Loose Plate	1,097.00	6,189.92	2,000.00	257.91%	2,400.00
40140 • Sunday School	46.00	525.03	1,000.00	43.75%	1,200.00
40150 • Easter/Thanksgiving/Xmas	0.00	340.00	2,500.00	11.33%	3,000.00
40160 • General Memorials	300.00	3,145.00	2,916.67	89.86%	3,500.00
Total 40120 • **OTHER GIVING**	1,443.00	10,199.95	8,416.67	100.99%	10,100.00
40165 • Interest	55.71	163.55	0.00	100.0%	0.00
40180 • Budget Reserve	0.00	0.00	0.00	0.0%	0.00
40190 • Facility Use	648.00	7,790.00	4,166.67	155.8%	5,000.00
40210 • Apportionments	2,083.34	20,833.34	20,833.33	83.33%	25,000.00
40220 • Pastor's Housing	1,125.00	11,250.00	11,250.00	83.33%	13,500.00
Total 40200 • **INCOME FROM TRUSTEES**	3,208.34	32,083.34	32,083.33	83.33%	38,500.00
40230 • Miscellaneous Income	-10.99	17,784.57	791.67	1,872.06%	950.00
40240 • Super Adults	0.00	2,500.00	4,166.67	50.0%	5,000.00
40270 • WDS - Utilities	3,500.00	35,000.00	29,166.67	100.0%	35,000.00
Total 40170 • **OTHER INCOME**	7,345.35	95,157.91	70,375.00	112.68%	84,450.00
40290 • MHM Grant	0.00	10,000.00	8,333.33	100.0%	10,000.00
40300 • Orts Bequest/Youth Program	0.00	0.00	12,500.00	0.0%	15,000.00
40310 • Payroll Protection Program	8,953.91	89,539.10	89,539.07	83.33%	107,446.88
40330 • Rio Texas Grant	0.00	4,000.00	0.00	100.0%	
Total 40280 • **ENDOWMENTS**	8,953.91	103,539.10	110,372.40	78.17%	132,446.88
Total Income	92,677.75	788,625.26	779,497.40	84.31%	935,396.88
Gross Profit	92,677.75	788,625.26	779,497.40	84.31%	935,396.88
<b>Expense</b>					
60010 • Apportionments	4,540.26	45,402.60	45,404.17	83.33%	54,485.00
60200 • Christian Education Program	125.08	923.11	1,000.00	76.93%	1,200.00
60250 • Adult Curriculum/Discipleship	28.48	188.72	2,500.00	6.29%	3,000.00
60300 • Children Curriculum/Godly Play	0.00	-185.46	208.33	-74.18%	250.00
60350 • Youth Curriculum/Confirmation	50.65	81.13	833.33	8.11%	1,000.00
60400 • Vacation Bible School	0.00	5,867.05	4,166.67	117.34%	5,000.00
60450 • Other-Bible Program	0.00	117.45	250.00	39.15%	300.00
60500 • Other-Liturgical	0.00	0.00	541.67	0.0%	650.00
60550 • Worker Training	0.00	0.00	416.67	0.0%	500.00
60600 • WDS/Teacher Outreach	0.00	0.00	166.67	0.0%	200.00
Total 60100 • **CHRISTIAN EDUCATION**	204.21	6,992.00	10,063.33	57.79%	12,100.00



Laurel Heights United Methodist Church  
Profit & Loss Budget 10/31/22  
October 2022

	Oct 22	Jan - Oct 22	YTD Budget	% of Budget	Annual Budget
60750 - Advertising & Publicity	0.00	327.02	666.67	40.88%	800.00
60800 - Programs	0.00	974.25	833.33	97.43%	1,000.00
60850 - Welcoming	0.00	59.94	166.67	29.97%	200.00
Total 60700 - **EVANGELISM**	0.00	1,361.21	1,666.67	68.06%	2,000.00
61100 - Books/Media/Supplies	40.00	243.55	166.67	121.78%	200.00
61150 - Comp/Equip/Repairs	0.00	575.99	791.67	60.63%	950.00
Total 61000 - **LIBRARY/MEDIA CENTER**	40.00	819.54	958.33	71.28%	1,150.00
61230 - Rio Texas - PT Support	0.00	3,500.00	2,916.67	100.0%	3,500.00
61250 - Missions Support	0.00	150.00	1,500.00	8.33%	1,800.00
61400 - LHUMC PT Program Support	0.00	0.00	833.33	0.0%	1,000.00
61450 - Reading Buddies/Cotton	0.00	0.00	0.00	0.0%	0.00
61500 - Uniforms/Schools	485.00	0.00	166.67	0.0%	200.00
Total 61300 - **OUT OF SCHOOL MINISTRY**	485.00	0.00	1,000.00	0.0%	1,200.00
61600 - Member Care/Note Writers	0.00	26.97	0.00	100.0%	0.00
61700 - Stephen Ministry	0.00	0.00	208.33	0.0%	250.00
61200 - **MISSIONS & OUTREACH** - Other	0.00	-19.54	0.00	100.0%	
Total 61200 - **MISSIONS & OUTREACH**	485.00	3,657.43	5,625.00	54.18%	6,750.00
62100 - Music Supplies	0.00	136.97	541.67	21.07%	650.00
62200 - Handbell Repair/Maint	0.00	0.00	1,250.00	0.0%	1,500.00
62300 - Music Program Expense	-600.00	5,540.98	4,166.67	110.82%	5,000.00
62400 - Music-Lessons & Carols	0.00	0.00	0.00	0.0%	0.00
Total 62000 - **MUSIC**	-600.00	5,677.95	5,938.33	79.41%	7,150.00
62550 - Advertising/Banners	0.00	0.00	250.00	0.0%	300.00
62600 - Events - Block Party/NNQ	0.00	0.00	250.00	0.0%	300.00
62650 - Wednesday Night Meals	0.00	-50.00	5,333.33	-0.78%	6,400.00
Total 62500 - **NEIGHBORHOOD MINISTRY**	0.00	-50.00	5,833.33	-0.71%	7,000.00
63100 - Advent Supplies/Polisettias	162.00	137.00	333.33	34.25%	400.00
63200 - Altar Flowers	-277.00	-2,152.00	500.00	-358.67%	600.00
63300 - Lent Supplies/Easter Lillies	0.00	530.00	583.33	75.71%	700.00
63400 - Worship Supplies	422.57	1,250.04	2,083.33	50.0%	2,500.00
63500 - Upper Room Publication	0.00	282.00	375.00	62.67%	450.00
Total 63000 - **WORSHIP**	307.57	47.04	3,875.00	1.01%	4,650.00
63650 - College Ministry	161.99	636.93	1,166.67	45.5%	1,400.00
63700 - Senior Recognition	0.00	0.00	166.67	0.0%	200.00
63750 - Youth Program Support	32.76	486.30	3,333.33	12.16%	4,000.00
63600 - **YOUTH MINISTRY** - Other	0.00	42.84	0.00	100.0%	
Total 63600 - **YOUTH MINISTRY**	194.75	1,166.07	4,666.67	20.82%	5,600.00
64000 - **ADMINISTRATION**				0.0%	

Laurel Heights United Methodist Church  
Profit & Loss Budget 10/31/22  
October 2022

	Oct 22	Jan - Oct 22	YTD Budget	% of Budget	Annual Budget
64150 - Computer IT Support	1,181.00	5,935.00	6,250.00	79.13%	7,500.00
64200 - Computer Maint/Repairs	60.00	270.00	1,666.67	13.5%	2,000.00
64250 - Computers - New	0.00	1,218.04	1,666.67	60.9%	2,000.00
64300 - Computer Software	-44.85	1,878.83	2,083.33	75.07%	2,500.00
64350 - Computer Software Support	274.00	6,154.78	5,833.33	87.93%	7,000.00
64400 - Computer Software Training	0.00	0.00	1,000.00	0.0%	1,200.00
Total 64100 - **COMPUTERS**	1,470.15	15,454.65	18,500.00	69.62%	22,200.00
64450 - Laity - Continuing Education	0.00	0.00	0.00	0.0%	0.00
64550 - Office Equipment Lease	420.00	4,200.00	5,416.67	64.62%	6,500.00
64600 - Office Equipment Repair/New	0.00	2,501.58	250.00	833.86%	300.00
64650 - Office Supplies	626.43	5,418.84	3,750.00	120.42%	4,500.00
Total 64500 - **OFFICE**	1,046.43	12,120.42	9,416.67	107.26%	11,300.00
64700 - Postage	748.07	2,824.20	2,083.33	112.97%	2,500.00
64800 - Online Giving/Vanco	-43.19	1,090.60	1,666.67	54.53%	2,000.00
64850 - Stewardship Campaign	120.00	120.00	833.33	12.0%	1,000.00
Total 64750 - **STEWARDSHIP**	76.81	1,210.60	2,500.00	40.35%	3,000.00
64900 - Web Design/Domain	-7.18	1,000.00	1,250.00	66.67%	1,500.00
Total 64000 - **ADMINISTRATION**	3,334.28	32,609.87	33,750.00	80.52%	40,500.00
65000 - **OPERATIONS**				0.0%	
65150 - Insurance - Bldg/Liability	3,791.36	35,075.70	37,500.00	77.95%	45,000.00
65200 - Insurance - Vehicle	0.00	935.00	750.00	103.89%	900.00
Total 65100 - **INSURANCE**	3,791.36	36,010.70	38,250.00	78.46%	45,900.00
65300 - Maint - Bldg Repair	6,375.48	9,908.91	13,333.33	61.92%	16,000.00
65350 - Maint - Contracts	2,191.14	20,942.81	20,833.33	83.77%	25,000.00
65400 - Maint - Equipment	1,821.37	6,234.98	3,833.33	135.54%	4,600.00
65450 - Maint - HVAC	2,215.00	15,176.00	11,666.67	108.4%	14,000.00
65500 - Maint - Irrigation System	60.00	3,518.45	2,500.00	117.28%	3,000.00
65550 - Maint - Yard Work	900.00	4,500.00	5,833.33	64.29%	7,000.00
Total 65250 - **MAINTENANCE**	13,562.99	60,279.15	58,000.00	86.61%	69,600.00
65600 - Supplies	1,680.49	9,751.16	8,333.33	97.51%	10,000.00
65700 - Utilities - Cable	578.02	6,418.20	6,666.67	80.23%	8,000.00
65750 - Utilities - Electric/Gas	6,198.81	54,004.20	41,666.67	108.01%	50,000.00
65800 - Utilities - Telephone	914.40	5,513.95	3,333.33	137.85%	4,000.00
65850 - Utilities - Water/Sewer	1,751.44	19,902.54	15,000.00	110.57%	18,000.00
Total 65650 - **UTILITIES**	9,442.67	85,838.89	66,666.67	107.3%	80,000.00
65900 - Vehicle Expense	0.00	686.09	2,500.00	22.87%	3,000.00
Total 65000 - **OPERATIONS**	28,477.51	192,565.99	173,750.00	92.36%	208,500.00
66000 - **Payroll Expenses**	0.00	0.00		0.0%	

Laurel Heights United Methodist Church  
Profit & Loss Budget 10/31/22  
October 2022

	Oct 22	Jan - Oct 22	YTD Budget	% of Budget	Annual Budget
66150 • **PASTORAL STAFF**	16,092.04	144,558.09	119,285.00	100.99%	143,142.00
66300 • **PROGRAM STAFF**	8,106.00	120,822.32	138,628.33	72.63%	166,354.00
66400 • **SUPPORT STAFF**	17,766.07	193,839.38	180,679.90	89.4%	216,815.88
66700 • FICA/MC - Employer	1,780.44	20,808.73	28,333.33	61.2%	34,000.00
66750 • Health Fund - Employer	1,376.33	5,898.36	14,166.67	34.7%	17,000.00
66825 • Other Personnel Expense	93.50	1,886.41	1,000.00	157.2%	1,200.00
66850 • Staff Development	423.09	2,734.79	1,866.67	136.74%	2,000.00
66900 • Worker's Comp Ins	0.00	1,855.21	4,166.67	37.1%	5,000.00
Total 66650 • **STAFF- Other Expense**	3,673.36	33,183.50	49,333.33	56.05%	59,200.00
Total 66100 • **PERSONNEL**	45,637.47	492,403.29	487,926.57	84.1%	585,511.88
Total Expense	82,601.05	782,652.99	779,497.40	83.67%	935,396.88
Net Income	10,076.70	5,972.27	0.00		0.00

## **Finance Committee Report 2022**

The Finance Committee has considered various approaches to budgeting for ministry for 2023, giving careful attention to income patterns in the congregation in the current year, as well as projected revenues from pledges and other sources in 2023. The budget the committee is proposing reflects fairly closely budget figures for the current year. Increased amounts are budgeted for our continued shift to computerized and internet-based ministries, worship, and administrative functions. The Committee wants to continue watching patterns of giving and pledging through December before finalizing a budget to present to the Administrative Council in January for formal approval. The combined church and weekday school Paycheck Protection Program loan taken out in 2021 was forgiven in 2022.

## **Report of the Finance Committee Attachment**

14.b. The church has not made plans to have an outside audit. The 2022 books were reviewed by a group of members with financial experience. The 2023 books will also be in the same way.



# Report of the Pastor

The report of the pastor shall include the names of all persons involved in the changes in membership and other items as outlined in the 2016 *Book of Discipline* (§§ 234, 340). This report should cover as fully as possible the work of the pastor. Care should be taken not to duplicate the reports of the Church Council, committees, organizations, and officers of the charge.

*Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of witness or evangelism ministries.*

Laurel Heights United Methodist

Church 6440

Charge

Las Misiones

District Rio Texas

Annual Conference

For the period beginning November 21, 2021

and ending December 10, 2022

DATE OF PRIOR CHARGE CONFERENCE

DATE OF CURRENT CHARGE CONFERENCE

1. List those who have been received into baptized membership since the last report.  
(Attach as a supplement.)
2. List those who have been received into professing membership since the last report.  
(Attach as a supplement.)
  - a. On profession of faith or restored.
  - b. From other United Methodist churches.
  - c. From other non-United Methodist churches.
3. List those who have been removed from the professing membership since the last report.  
(Attach as a supplement.)
  - a. By action of the Charge Conference, or trial court, or by withdrawal.
  - b. By transfer to other United Methodist churches.
  - c. By transfer to other non-United Methodist churches.
  - d. By death.
4. Have the membership records and rolls been audited (§231)? ☒ Yes ☐ No  
If not, why not?
5. The Pastor shall give a report on the state of the church and an account of pastoral ministry as it relates to (§ 340): providing support, guidance, and training to the lay membership in the church; ministering within the congregation and to the world; and administering the temporal affairs of the congregation. Include as a part of the report a statement outlining the pastor's program of continuing education and spiritual growth for the past year and plans for the year to come (§ 349). (Attach as a supplement.)

Signed

Printed Name

Date

*Lisa M. Straws*  
Lisa M. Straws  
Nov. 28, 2022

Baptisms 4

William Harris Moore  
Maxwell Otis Gannon  
Sonny Landers  
Easton Halim

Professions of Faith 0

From other denominations 0

From another UMC 7

John Tennison  
Peggy Tennison  
Jim Straus  
Shelly Kennerdell  
Toby Kennerdell  
Juliet Pierson  
Pippi Pierce

Restored 0

Transferred to another UMC

Transferred to other denomination 0

Withdrawn 0

Death 9

Clare Laminack	November 24, 2021
Thomas Nash	December 12, 2021
Raymond Boazeman	January 3, 2021
Bonnie Surber	February 3, 2022
Alvin (Al) Groves	March 6, 2022
Lorraine B. Miller	July 3, 2022
Melissa Nardi	August 3, 2022
Esther Chalk	August 11, 2022
Douglas (Doug) Semmes	August 17, 2022



First name	Last name
Kimberly	Berry
Valerie	Cavazos
Amy	Galvan
Felipe	Galvan
Kathleen	Gekiere
Brianna	Gonzales
Emilio	Gonzales
Kim	Grossett
Murphy	Grossett
Thomas	Grossett
Beth	Keyes
Marilyn	Moore
Mark	Moore
Abigail	Sadler
Jack	Sadler
Kevin	Sadler
Kim	Sadler
Olivia	Sadler
Daniel	Sarvis
Barbara	Shortt
Frank	Stanage
Kim	Stanage
Scott	Swain
Brock	Townzen
Garrett	Townzen
Lisa	Townzen
Victoria	Turrubiate
Adriana	Villafranca
Charles	Villafranca

Total 29

First Name	Last Name
Edward	Adams
Kim	Barron
Refugio	Campos
Raymond	Fonseca
Arianna	Galan
Malinda	Gause
Ilda	Gennero
Jose	Gonzalez
Chris	Hayes
Steve	Hines
Suzi	Hines
Carmen	Hughes
Caitlyn	Hughes - Gallegos
Justin	Nichols
Eric	Ramirez
Ryan	Ramirez
Mario	Rendon
Jessica	Star
Cheryl	Swientek
Leon	Swientek
Debra	Wilkins

Total 21

## REPORT OF THE PASTOR

LISA M. STRAUS, SENIOR PASTOR, LAUREL HEIGHTS UMC

November 21, 2022

I have served Laurel Heights UMC for four months as their Senior Pastor. I preached one Sunday in June and then went on a 4-week Sabbatical. I had planned to spend time walking the Camino de Santiago, however I caught COVID and spent four weeks recuperating and then unpacking. I did get much needed rest.

In August, I began my time in ministry with the people of LHUMC in earnest. The SPRC Chair, Karen Angelini, arranged a series of Cottage Meetings where I was able to get to know small clusters of church members in a more intimate setting. I asked a series of 3 questions: 1) How did you get to LHUMC and what keeps you coming back? 2) What do you want to see more of at LHUMC in five years? 3) What do you need to continue your spiritual growth? Unanimously people want to see more young families and children in the church. There are differing opinions about how we might accomplish this and I am pleased to see the willingness to work on the difficult task ahead.

Beyond getting to know the congregation, my work at LHUMC has focused on preaching and worship including presiding over the sacraments, serving the congregation through pastoral care, serving the community through its mission and outreach programs, and supporting the staff and lay leaders in their work to keep the church running smoothly. I have been blessed to inherit an amazingly talented team of laypeople and staff who share their gifts with joy. What an honor it is to work with them!

In worship, I have used sermon series as a way of providing continuity and maintaining interest for what will happen the following week. With the Trustees, we have secured two bids for improving our sound and livestream capabilities in the hope of improving our online appeal. I look forward to the coming year when we will continue to get to know each other and set goals as we chart the future of LHUMC.

To address my self-care needs, I have established a new clergy accountability group here in San Antonio and we meet monthly. The group consists of female pastors who are all in new appointments as

senior pastors. I also regularly saw a Spiritual Director in Austin who, in our final meeting, prompted me to reconnect with my call to ministry by joining the choir. Singing at LHUMC has brought me great joy and I thank the music team and choir members for welcoming me. I plan on finding a new spiritual director here in San Antonio. I try to eat well and exercise at least three times per week. COVID interrupted my exercise routine but I am getting it reestablished again. I look forward to resuming running 5K & 10K races which benefit philanthropic organizations. I am an early-riser so I wake up and commit at least an hour to reading scripture and/or devotional reading. Reading scripture and prayer is the best way to remind myself that God's grace and mercy are new each morning. I have been blessed with some of the most beautiful sunrises I have ever seen here in San Antonio.

I give God thanks for my incredibly supportive spouse who provides me with a sounding board for new ideas, frustrations, solutions for hurdles, and technical challenges. Our adult son whose career was upended due to the pandemic continues to live with us and is finding his footing. Our daughter was married on June 11 and she and her husband live in Monroe, LA. We are looking forward to Christmas when we will all be together.

REPORT OF THE PASTOR  
LAURA HEALY, ASSOCIATE PASTOR, LAUREL HEIGHTS UNITED METHODIST CHURCH

November 21, 2022

I have been serving Laurel Heights United Methodist Church as the Associate Pastor since my appointment in June of 2022. I have served this congregation in worship, preaching and praying and presiding over the sacraments. Pastoral care continues to be at the heart of my ministry. My work here has included welcoming our new Senior Pastor, Lisa Straus and being present for the congregation during the transition to new leadership. I have also supported and served as institutional memory for Rev. Strauss during her transition into leadership.

I serve and assist at both our Sunday morning worship services and currently serve as the Christian Education coordinator for both children's and adult ministry. This includes overseeing nursery workers and other childcare providers, recruiting, supplying and supporting Sunday School teachers. I delight in serving as a storyteller in the Godly Play class whenever my schedule permits.

I am coordinating and assisting in a series of Advent Dinner Church experiences. (This is new to us.) I am also leading a small group study of Amy-Jill Levine's *Light of the World: A Beginner's Guide to Advent* for the Advent season.

I continue to work on maintaining a healthy work/life balance. I meet weekly with my Spiritual Formation group and have made contact with a Spiritual Director with whom I hope to begin meeting in the new year. I consider prayer to be the most powerful tool for keeping my spirit healthy and strong.

My husband, Frank, is happily adjusting to his new status as clergy spouse at Laurel Heights. It is a blessing to share my work with him on Sunday mornings! My son is finishing his senior year at Texas Christian University in Fort Worth and is presently applying to graduate programs.

This work continues to nourish my spirit and delight my heart.

## 2022 Narrative of Ministry

William D. Brown

Laurel Heights UMC

San Antonio, Texas

In 2022, I conducted one funeral and one wedding. There were numerous hospital, assisted living, and home visits. I attended the Bishop's Convocation in person in February. I have also conducted numerous counselling sessions.

William D. Brown

**To: Rev. Lisa Straus**  
**Laurel Heights United Methodist Church, 227 West Woodlawn Avenue**  
**San Antonio, Texas, 78212**  
**From: Gina Gilland Campbell**  
**Re: Charge Conference, 2022**

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Thanks for your invitation to submit my update to the charge conference at Laurel Heights. Arch joins me in remembering fondly our wedding day there almost 29 years ago! That does not seem possible!

Retirement in 2020 has not left me without good and gracious things to do. I continue to teach at Wesley Theological Seminary in the Master of Divinity track, the Global Doctor of Ministry Program, and the Course of Study School. I deeply appreciate the involvement with students from the church around the world. I also appreciate engaging with younger students from all manner of ministry settings in this country. They push me in my articulation of theology and ministry for their current settings. The class dialogue is rich and deep.

A surprise development in retirement came as an invitation from the General Board of Higher Education and Ministry to participate as part of the initial leadership team for Reflective Supervision. This program of clergy supervision is being piloted across the United Methodist Church in the United States. The training has been fast-paced and intense to get the program up and running. The supervisees assigned to me have been from across the country and their backgrounds are quite different. I am appreciating this new way of thinking about pastoral supervision – as this model is non-punitive, non-judgmental, and invites an exploration of the work God is doing in the pastor to deepen and strengthen them in ministry. I am loving this work.

I remain a member of the Adjunct Faculty of the Friedman Center for Family Process, and maintain my own coaching practice in systems thinking. I also serve on the Board of Trustees for the Lake Junaluska Assembly of the United Methodist Church.

To renew my own body, mind and spirit, I find time to escape to the mountains of North Carolina and our home there. Kayaking on the lake and hiking the mountains have been great sources of strength for me since I was in middle school. Those mountains are the topography of my heart.

Arch joins me in continued prayers for Laurel Heights. May the blessings of God be with the congregation as together you explore new and faithful ways to minister to the needs of the people of San Antonio and also to the wider world.

Grace and peace to you all.



The United Methodist Church

# Appointment to an Extension Ministry

NAME Wesley Craig

BUSINESS PHONE (\_\_\_\_) \_\_\_\_\_ HOME PHONE (210) 912-7818

FAX (\_\_\_\_) \_\_\_\_\_ E-MAIL wesocraig@gmail.com

BUSINESS ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME ADDRESS 722 Larkwood Dr

CITY San Antonio STATE Texas ZIP 78209

PREFERRED ADDRESS FOR MAILING PURPOSES AND FOR INCLUSION IN JOURNAL: ☒ HOME ☐ BUSINESS

FULL MEMBER Yes PROVISIONAL MEMBER \_\_\_\_\_ ASSOCIATE MEMBER \_\_\_\_\_ LOCAL PASTOR \_\_\_\_\_

OF Rio Texas ANNUAL CONFERENCE \_\_\_\_\_

CHARGE CONFERENCE MEMBERSHIP Laurel Heights DISTRICT Las Misiones

If you are under appointment outside the conference of which you are a member, please complete the following:

Conference where you serve \_\_\_\_\_ Bishop \_\_\_\_\_

District \_\_\_\_\_ District Superintendent \_\_\_\_\_

Affiliate charge conference membership \_\_\_\_\_

TITLE/POSITION Chaplain Clinician

AGENCY/INSTITUTION Methodist Healthcare

BASE COMPENSATION (YEAR 2022) \$ 39,104

UTILITIES AND OTHER HOUSING RELATED ALLOWANCES None

TRAVEL ALLOWANCE None OTHER CASH ALLOWANCES None

PLEASE INDICATE YOUR APPOINTMENT CATEGORY: (§ 344.1)

- ☐ a. Appointed within the connectional structure
- ☒ b. Endorsed by the UM Endorsing Agency within the General Board of Higher Education and Ministry
- ☐ c. In service with General Board of Global Ministries
- ☐ d. Appointed to other valid approved extension ministry

Attach: 1) a brief narrative of your ministry during the past year including a copy of your annual evaluation; and 2) evidence of your continuing education and spiritual growth program and future plans. (§ 344.2)

Date December 2, 2022 SIGNED Wesley Craig

SEND COPIES TO:

1. Bishop
2. District Superintendent
3. Board of Ordained Ministry
4. Conference Secretary
5. Bishop of area in which you serve, if other than area of which you are a member

A copy of this report may be used to inform the Charge Conference(s) of which you are a member and an affiliate member in keeping with ¶316.1 and 344.3 a, b.



**Appointment to an Extension Ministry Attachment**

Charge Conference - 2022

Laurel Heights United Methodist Church

Rev. Wesley Craig

**Attach: 1) a brief narrative of your ministry during the past year including a copy of your annual evaluation; and 2) evidence of your continuing education and spiritual growth program and future plans. (§ 344.2)**

In May of this year, I completed my fourth unit of Clinical Pastoral Education. With this completion, I end my time as a Resident Chaplain with Baptist Health System and began full-time as a Chaplain Clinician with Methodist Healthcare. The majority of my ministry has taken place at Metropolitan Methodist Hospital. These past months have included training in a new healthcare system and growing in familiarity with a new hospital.

Since joining Methodist Healthcare, I am happy to report my endorsement with the United Methodist Endorsing Agency. At this time, I am in the process of working toward certification with the Board of Chaplaincy Certification Inc. At the time of submitting this report, I have not received my annual evaluation.

Much of my continuing education since my last report included two units of Clinical Pastoral Education. My spiritual growth continues to include a weekly routine of worship, study, prayer, and service. I also hope to be able to spend a week of spiritual renewal next year if my request is approved.

With deep gratitude,

Wesley Craig

Charge Conference Report  
Rev. Wyndee Holbrook, Pastor in Residence  
Ministries: Come & See Worship, College and Youth

Laurel Heights UMC took the opportunity to try a new approach to worship once COVID numbers allowed for in-person worship in the summer of 2021. We abbreviated the traditional liturgy of the 11 am service and created a lighter, 30 minute service at 9 am. This approach has continued utilizing a wide range of congregational voices as we did for our online creative worship "Come & See," created during the stay at home months.

We have learned together as we explore meeting needs in new ways for the young families through seniors who regularly attend. Come & See continues to evolve as we seek to honor God by offering distinct worship options.

Another area of innovation post-COVID is our outreach to college and university students. Beginning with one lone student who had been attending online for months when we met her on a Sunday morning, we now have a core group of 12-15 who claim LHUMC as their local church. Church members have enthusiastically helped provide welcome through church-wide potlucks, Pancake Study Breaks, fellowship in homes and a new, young adult Sunday school class.

I directly have the privilege of mentoring students through time shared over coffee and conversations, thanks to LHUMC support.

The strongest Youth activity in 2022 was the "VBS Lunch and Learn" in appreciation of their service in Children's VBS. They eagerly gathered daily to eat together, debrief their day, and engage with the lesson on their level. All agreed they would appreciate this as an annual addition to VBS.

In this season the Youth seem best served by activities that include their families. From Pickleball to a Black History River Tour the Youth have regular opportunities to gather and share life together.

**To: Rev. Lisa Straus**  
**Laurel Heights United Methodist Church, 227 West Woodlawn Avenue**  
**San Antonio, Texas, 78212**  
**From: Rev. Jon Lowry**  
**Re: Charge Conference, 2022**

---

Mostly, I'm enjoying retirement; goats, garden, telescope, Heimat, grandchildren.

At Laurel Heights, I continue to serve on the Board of Trustees and in the choir and support the church with my P.P.G.S. & Witness.

Anna and I welcomed our new Pastor Lisa and will do all we can to make her ministry here joyful and productive.

Rev. Jon D.Lowry

**CHARGE CONFERENCE REPORT  
PASTOR'S CONTINUING  
EDUCATION**

According to *The Book of Discipline* ( 348.5)

*"Pastors shall be asked by the District Superintendent in charge conference to report on programs of continuing education, formation, and spiritual growth for the past year and for the year to come. The District Superintendent shall also ask the local church to describe its provisions for time and financial support for the pastor's program of continuing formation and spiritual growth."*

In order to facilitate this process, pastors are asked to use this form in making their report annually to the District Superintendent at Charge Conference.

Church: Laurel Heights UMC Date: Nov. 28, 2022

Pastor: Rev. Lisa Straus

**Continuing Education Event #1:** APTS D.Min. Class  
Date: Jan. 3 - Jan 7, 2022

Subject Studied: Wonder and the Soul: Living Before God (The Mystics)

**Continuing Education Event #2:** Clergy Sexual Ethics Boundary Training  
Date: May 2, 2022

Subject Studied: Sexual Ethics Boundary Training

**Continuing Education Event #3:** Leadership Institute @ CHurch of the Ressurrection  
Date: Sep 27-Sep 30, 2022

Subject Studied: Church Leadership in post-COVID times

**OTHER CONTINUING EDUCATION EXPERIENCES/STUDIES AND DATE:** \_\_\_\_\_

\_\_\_\_\_

Karen Angelini  
S/PPRC Chair's Signature

Lisa M. Straus  
Pastor's Signature

Copies to: District Superintendent  
S/PPRC Chair  
Pastor  
Secretary of Charge Conference

**CHARGE CONFERENCE REPORT  
PASTOR'S CONTINUING  
EDUCATION**

According to *The Book of Discipline* ( 348.5)

*"Pastors shall be asked by the District Superintendent in charge conference to report on programs of continuing education, formation, and spiritual growth for the past year and for the year to come. The District Superintendent shall also ask the local church to describe its provisions for time and financial support for the pastor's program of continuing formation and spiritual growth."*

In order to facilitate this process, pastors are asked to use this form in making their report annually to the District Superintendent at Charge Conference.

Church: Laurel Heights UMC Date: November 21, 2022

Pastor: Laura Healy

**Continuing Education Event #1:** Licensed Local Pastor Licensing School

Date: May 2022

Subject Studied: online and in-person training for local pastors

**Continuing Education Event #2:** Leadership Institute Church of the Resurrection

Date: September 2022

Subject Studied: leadership training/various pre-conference workshops and talks


**Continuing Education Event #3:** Annual Conference

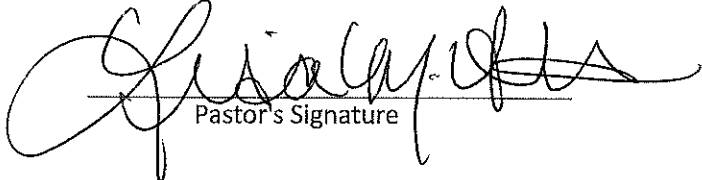
Date: June 8-11 2022

Subject Studied: \_\_\_\_\_

**OTHER CONTINUING EDUCATION EXPERIENCES/STUDIES AND DATE:** \_\_\_\_\_

\_\_\_\_\_

  
S/PPRC Chair's Signature

  
Pastor's Signature

Copies to: District Superintendent  
S/PPRC Chair  
Pastor  
Secretary of Charge Conference



*Keeping our children, youth, and vulnerable adults safe*

**Trusted con Confianza  
Rio Texas Safety Policy  
Church and Charge Conference Report Form**

In June 2017, the Rio Texas Annual Conference adopted a Child, Youth, and Vulnerable Adults Safety Policy. This policy became effective June 2018 following the close of Annual Conference.

In accordance with the Rio Texas Conference policy, "local churches shall submit their policy and a report on how they are in compliance with their policy annually to the District Superintendent at their charge or church conference." This form serves as this required annual report.

Please fill out the following form to share with your District Superintendent:

1. Has your church adopted a Child, Youth, and Vulnerable Adults Safety Policy?

☒ Yes      ☐ No      ☐ Unsure

2. If so, is your church's policy in compliance with the 2018 Rio Texas Child, Youth, and Vulnerable Adults Safety Policy?

☒ Yes      ☐ No      ☐ Unsure

3. If not, how can your DS and the conference office help you in this work?

4. Did all certified Trusted con Confianza persons in your congregation complete abuse prevention training and receive an overview/reminder of the church/organization child, youth, and vulnerable adults policy this calendar year?

☒ Yes      ☐ No      ☐ Unsure

5. Did your church review your Child, Youth, and Vulnerable Adults Safety Policy?

☐ Yes      ☒ No      ☐ Unsure

Thank you for your work to keep all vulnerable persons safe!

Please attach your church's child, youth, and vulnerable adult safety policy to this report and turn in to your District Superintendent.

For more information please visit: [riotexas.org/safe](http://riotexas.org/safe) or e-mail Rev. Dr. Tanya Campen at [tcampen@riotexas.org](mailto:tcampen@riotexas.org)



## **CHILD, YOUTH & VULNERABLE ADULT SAFETY POLICY MANDATORY STANDARDS FOR Laurel Heights United Methodist Church**

### **Reducing the Risk of Abuse in the Church**

“Whoever welcomes one such child in my name welcomes me” (Mark 9:37 NRSV).

“If any of you put a stumbling block before one of these little ones...it would be better for you if a great millstone were fastened around your neck and you were drowned in the depth of the sea” (Matthew 18:6 NRSV).

#### **Call**

In response to God’s call to care for the vulnerable, Laurel Heights United Methodist Church is committed to the well-being of every person entrusted to its care. This commitment is in harmony with the Book of Resolutions (§162 *Social Principles*) and the baptismal covenant (*United Methodist Hymnal*).

#### **Purpose**

As part of the Rio Texas Conference, Laurel Heights United Methodist Church is determined to provide an environment in which Participants (as defined herein) are safe from Neglect or Abuse. The scope of this policy and its provisions shall apply to all staff, volunteers, clergy, or lay persons in the Laurel Heights United Methodist Church who have direct or indirect contact with Participants (Children, Youth, or Vulnerable Adults). This policy sets forth minimum mandatory requirements for screening and training of clergy, lay, staff, or volunteers. Implementation of mandatory ministry procedures and accountability action is required for all ministry leaders within the Laurel Heights United Methodist Church and the Rio Texas Conference.

#### **Commitment**

In accordance with the Rio Texas Conference of the United Methodist Church Policy on Child, Youth, and Adult Safety, June 2017, Laurel Heights United Methodist Church has adopted



the following set of Safety Procedures to be implemented no later than the close of Annual Conference 2018. Copies of both documents can be obtained through the Laurel Heights United Methodist Church office. \_

This safety policy meets or exceeds the requirements of the Rio Texas Conference of the United Methodist Church Policy on Child, Youth, and Vulnerable Adult Safety, June 2017 and has been reviewed and approved by the Board of Trustees. Any future revisions shall as a minimum meet or exceed the requirements of the Rio Texas Conference of the United Methodist Church Policy on Child, Youth, and Vulnerable Adult Safety, June 2017, and be reviewed and approved by the Board of Trustees before implementation.

Laurel Heights United Methodist Church is fortunate to have persons with exceptional talent for teaching and supporting the spiritual nurture of our children and youth. We wish to encourage them to use their spiritual gifts. These safety procedures are for the well-being of our children, youth, and vulnerable adults participating in the ministries of Laurel Heights United Methodist Church. We recognize that safety is an issue that involves the whole church family, not just those who work directly in ministry with children, youth, and vulnerable adults. Therefore, we are asking all of our church family to be informed and help us provide a safe environment for ministry.

### **Definitions**

- A. **Abuse:** is any deliberate act that inflicts bodily or emotional harm to a Participant. Abuse includes: (a) the infliction of physical or emotional injury by other than accidental means; (b) the creation of a risk, or allowing the creation of risk, to a Participant by other than accidental means; (c) committing or allowing to be committed an act of Sexual Abuse, Sexual Exploitation, or prostitution upon the Participant.
- B. **Adult Leader:** is any person including any paid employee, volunteer, clergy, or lay person in the conference, district, or local church who has the responsibility for the care and Supervision of a Participant at an event. Adult Leaders shall no longer be in High School.
- C. **Applicant:** is any person 18 years of age or older seeking to become an Adult Leader in a local church or for a district or conference event.
- D. **Assistant Leader:** is any person 16 years of age or older who has been through the application and safety certification process, but does not qualify for a background check. These are still considered to be Participants and cannot fill the role of a mandatory Adult Leader.
- E. **Day Ministry Event:** is an activity, or occasion sponsored by Laurel Heights United Methodist Church that involves a gathering and care of Participants during the hours of 7:00am-10:00pm, and does not occur for more than four hours per day in duration of four or more consecutive days.
- F. **Exploitation:** is obtaining or using another person's income, assets, or possessions with the intent to deprive the person of those resources.





- G. **Neglect:** is failure to provide nutrition, medical, surgical, or any other care necessary for the well-being of the Participants.
- H. **Overnight/Extended Hour Ministry Event:** a local church, conference, or district sponsored activity, or occasion that involves a gathering and care of Participants for more than four hours per day in duration of four consecutive days or involves an overnight stay.
- I. **Participant:** is a Child, Youth, or Vulnerable Adult that is registered, enrolled, attending, or otherwise participating in an event or activity sponsored by Laurel Heights United Methodist Church.
  - 1. **Child:** is any person 11 years of age or younger.
  - 2. **Youth:** is a person 12-17 years of age.
  - 3. **Vulnerable Adult:** persons over 18 years of age with physical, mental, and/or developmental disabilities.
- J. **Prostitution:** to engage in, to offer to engage, or to force a Participant to engage in sexual contact by either soliciting or receiving a fee or other benefit.
- K. **Rule of Three:** The presence of two unrelated Adult Leaders at all ministry events involving Participants. Any engagement with a Participant requires the presence of two Adult Leaders.
- L. **Safety Policy Administrator:** The person at Laurel Heights United Methodist Church charged with the maintenance, implementation, and enforcement of Laurel Heights United Methodist Church Safety Policy is currently Pastor Laura Healy. The Safety Policy Administrator may put together a team to help with this task, but he/she retains overall responsibility. The Safety Policy Administrator reports directly to the senior pastor.
- M. **Sexual Abuse:** is any sexual contact, sexually explicit language, gestures, or images directed to a Participant.
- N. **Sexual Exploitation:** is any deliberate act that allows or encourages a Participant to engage in an act of obscene or pornographic photography, filming, or depiction of a Participant as prohibited under Texas law.
- O. **Supervision:** is the leadership role of a person who is in charge of a group of Participants, giving direction, setting boundaries, disciplining appropriately, maintaining safety and being the leader in all situations.

### **SAFE MINISTRY MANDATES**

In accordance with the Rio Texas Conference Safety policy, Laurel Heights United Methodist Church commits to provide adequate Supervision from Adult Leaders.



- A. All ministry events with Participants shall follow the Rule of Three with a minimum of one Adult Leader for every eight Participants.
- a. infants – 1:3
  - b. toddlers – 1:4
  - c. children – 1:6
  - d. youth – 1:8
- B. Any one-to-one mentoring or consulting shall be conducted in sight of another Adult Leader.
- C. Adult Leaders and Assistant Leaders working with children and youth must be at least five years older than the oldest Participants with whom they work.
- D. Assistant Leaders must work under the Supervision of two Adult Leaders.
- E. Overnight Ministry Events
- 1. Co-ed Overnight Ministry Events require co-ed Adult Leaders.
  - 2. Sleeping accommodations shall include sleeping distance of no less than three feet between Adult Leaders, Assistant Leaders, and Participants.
  - 3. Every Participant shall have a completed medical release and parental/legal guardian permission form before they will be permitted to participate at any Overnight Ministry Event.
- F. Travel
- 1. Only Adult Leaders will be permitted to drive Participants to ministry events. Drivers must be:
    - a. 21 years or older
    - b. have a valid driver's license
    - c. proof of insurance at the state's minimum limits
    - d. not be otherwise disqualified from driving (i.e., under medication, impaired, etc.).
  - 2. Written permission from a parent/legal guardian is required for events requiring transportation to and from the event location.



G. Phone, video, and online communication:

1. Adult Leaders must notify parents/legal guardians before requesting access, friending, texting, contacting a Participant via social media, or using any other form of online phone/video communication.
2. Using the Rule of Three, all group or social media communications must include two Adult Leaders who serve as administrators/moderators. All groups must be closed, private, and shall require the site administrator's approval to join.

H. Adult Leaders shall not photograph Participants for use on internet or in print media without written permission of parent/legal guardian. A Social Media best practice resource will be provided by the Mission Vitality Center.

**IMPLEMENTATION: SCREENING, TRAINING, AND ACCOUNTABILITY**

**A. SCREENING**

1. Adult Leaders and Assistant Leaders shall submit an application for ministry along with three (work, volunteer, or ministry) references.
2. Applicants should be active in the local church/ministry for a minimum of six months prior to the event or provide additional references affirming their positive leadership with Participants in another ministry setting. In the case of new staff hires, references deemed adequate by the hiring supervisor will replace the six-month waiting period. In the case of Adult Ministry Leaders or Assistant Leaders, previous ministry experience within the Rio Texas Conference may be transferred in lieu of the six-month waiting period pending approval of Rio Texas Conference office.
3. References shall be checked by conference, district, or local church staff responsible for Applicants.
4. Adult Leaders shall:
  - a. Submit a signed authorization form for a criminal background screening to be completed by the Rio Texas Conference office every two years. This will



include a signed statement that they are not aware of any allegations that would prevent them from working with Participants.

- b. If results of the screening raise questions about fitness of the Applicant, the Rio Texas Conference office shall disapprove the application and notify the event leader and/or local church. Results of criminal background screenings shall be kept confidential. Applicants can request that the conference office share the results of their criminal background screening with another district or local church in the Rio Texas Conference via a signed request authorization form.

## **B. TRAINING AND CERTIFICATION**

All Adult Leaders and Assistant Leaders must be certified for their work at conference, district, and local church events. Certification includes:

1. Evaluation of and submission of the local church policy every year.
2. Completion of Abuse prevention training every two years.
3. Safety Certification every two years. Certification will include the following modules:
  - a. Overview of Rio Texas Conference policy.
  - b. Abuse prevention.
  - c. Creating safe spaces, best practices for ministry, sexual ethics and appropriate leader behavior.
  - d. Overnight/extended hour ministry training.
  - e. The certification process will be designed by the Rio Texas Conference and will be offered by trained persons in every district.
  - f. The Safety Policy Administrator is responsible for maintaining an up-to-date list of qualified Adult Leaders showing the latest date of their certification.

## **C. ACCOUNTABILITY**

1. Every ministry of the Rio Texas Annual Conference, district, and local church shall have a policy that is compliant with the minimum standards of this Rio Texas Policy and must review their policy annually.
2. The Mission Vitality Center at the Rio Texas Conference office will work alongside district staff to ensure that policies are adopted and followed.
3. The Rio Texas Conference Uniting Table in consultation with the Conference Mission Vitality Center shall be responsible for reviewing and revising the Rio Texas Child, Youth and Vulnerable Adult Safety Policy.
4. Local churches shall submit their policy and a report on how they are in compliance with their policy annually to the District Superintendent at their charge or church conference.
5. Clergy shall document the date and facilitator when they complete safety certification to their District Superintendent annually via the annual inventory/clergy consultation form.
6. District staff will annually submit a report to the Mission Vitality Center and Office



of Intergenerational Discipleship, identifying churches who are in compliance with this policy and/or those still in need of a policy or training.

7. The Mission Vitality Center will work with districts and local churches to keep track of and ensure all conference, district, and local church ministries are in compliance with this policy.
8. A copy of the conference procedures shall be retained in the Rio Texas Conference office.

### **REPORTING ABUSE**

- A. Laurel Heights United Methodist Church procedures for reporting Abuse are as follows:
- B. All reports of alleged Abuse should be documented in writing and brought immediately to the attention of the Associate or Senior Pastor. Texas is a mandatory reporting state. Reports of Abuse, Neglect, Exploitation or Sexual Exploitation of Participants shall be made within 48 hours of suspicion to the Department of Family and Protective services through the Texas Abuse Hotline: 1-800- 252-5400 or [www.txabusehotline.org](http://www.txabusehotline.org). Adult Leaders shall report all abuse by anyone- No Abuse should be considered trivial and not reported.
- C. Any Adult Leader or Assistant Leader accused of Abuse shall be immediately relieved of duties related to any conference, district, or local church event by the Associate or Senior Pastor.
- D. In the case of Abuse allegations, the senior pastor, District Superintendent, and/or Bishop shall be notified immediately. Parents or legal guardians should be notified in appropriate circumstances.



- E. It shall be the goal to provide supportive care to both the victim and the accused and to restore such persons to wholeness. Laurel Heights United Methodist Church shall provide a supportive atmosphere to all those who are affected, offering both objectivity and empathy as it seeks to create a climate in which healing can take place. Supportive care can include the procedures of the criminal justice system, provisions of the current Book of Discipline, appropriate counseling referrals and continued pastoral visitation.
- F. Statement to the Media: Local church staff shall alert the Rio Texas Conference Director of Communications and Media Support when a statement is requested or made to media. The Conference media center has guidelines available for communications with media about the incident(s) which may have been reported.

***It is a privilege to work with children, youth, and vulnerable adults. Great responsibility is required. Those who violate this policy shall immediately be removed from contact with children and youth. Appropriate authorities shall be notified immediately.***

## Administrative Council Report 2022

COVID issues have continued with the church as they have with the world as a whole. New more easily spreadable variants have presented challenges for in-person meetings and services - masks or no masks. For the majority of this year, our 9:00 service - Come and See (shepherded by Rev. Wendee Holbrook) - has required masks. That is no longer the case. The 11:00 service has not required masks for some time, although some people still mask, including some in the choir.

Meetings resumed in person, with many, if not most, also offering a Zoom option. This has allowed members who cannot attend meetings in persons for myriad reasons to participate. Although we cannot thank COVID for much, we can thank COVID for introducing us to and requiring us to learn to use this resource.

The prayer wall, which was a place of reflection and succor for our entire neighborhood, was removed earlier in the year. We have struggled with how to be the church outside our walls, as we were with the prayer wall, and have a commitment to do so, although the path has not yet shown itself.

The Weekday School, including the cottage class, has continued to bless the church as a whole. The children are back in large numbers and they are such a delight. The church was invited to participate in the WDS Fall Festival. The gymnasium and Fellowship Hall were packed with adults and children and food and auction items - everyone laughing and talking and kids running around - it was a happening and a love fest.

The committees have continued to do their work and some of their reports will be included in the Church Conference package. Missions and Evangelism and Health Cabinet in particular have kept us focused outside ourselves and other groups have had more of a focus on serving the members of the church.

Pastor Wyndee, whom God dropped in our lap a few years ago, has developed a campus ministry program at LHUMC. Every Sunday during the school year, we look around and see these bright-eyed, smart, sweet college students blessing us with their presence, a couple even in the choir. And from time to time, we get to sit with them over pancakes as they take a break from studying for finals.

The ad hoc team established to consider a focus on young families - termed YFIT - Young Family Initiative Task Force - was headed by Rev. Dr. Tanya Campen. Their report was presented to Administrative Council in November by Ashley Landers and included a recommendation to hire a staff person to focus on young families. After

discussion, the Admin Council voted unanimously to approve the committee report and to send this on to Finance and SPRC for implementation.

We have established another task force, this one to focus on safety issues at the church. It is just getting underway and will have some recommendations for us in this next year.

During this year, we have said goodbye to a beloved pastor, Rev. Dr. Paul L. Escamilla, and said hello to our first female senior pastor, Rev. Lisa Straus. We are blessed to have yet another pastor who is filled with love of God and enthusiasm for sharing God's love with all of God's people. Pastor Lisa has many gifts - preaching, a sense of humor, an ear for listening, and lots of energy, to name just a few. She has asked committee members and chairs to stay in place for another year, and most have agreed. So, this next year will have continuity with this year, helping Pastor Lisa get acquainted with the lay people serving in leadership positions in the church.

We are doubly blessed by having Laura Healy, previously staff, now Rev. Laura Healy, serve Laurel Heights as a local pastor. She has already brought so much love and joy and leadership to us - now she will be able to do it as our pastor as well.

It has been a blessing to serve with the church members who have stepped forward and given of their time and their talents to God through this church. Watching these dedicated people serve the Lord has inspired me to want to be a better servant myself, admittedly a work in progress.

Grace and Peace,

*Sue M. Hall*

Sue M. Hall, Chair



## Report to Church Conference on Library and Records Committee 11/20/2022

The Library and Records committee has been meeting mostly on Zoom. We collected books for Tricks or Treats from the trunk and gave many to community children, having many also to fill the Little Free Library. The Little Free Library is a successful outreach to our neighborhood—keeping them reading. Making the library more accessible to all has been our focus in 2022. On several occasions books have been taken to Fellowship.

James Moss is our main technology person. He has printed a copy of our catalogue which is available to any who come to the library. Also, he has put our catalogue on Excel. We will no longer have the expense of Concourse.

We look forward to another year, encouraging the congregation to read.

Respectfully submitted,

Clyta Coder, Library and Records Committee Chair.

Laurel Heights United Methodist Church  
Health Cabinet Annual Report for 2022

Blood drives were the main focus of the Health Cabinet in 2022. Besides our usual internal efforts to encourage people to participate with announcements in The Messenger, Sunday bulletin, and posters in the building, we extended our advertising to nearby neighborhood associations, put up signs around church, and added special pages on FaceBook and our website. Five blood drives yielded 80 units of blood collected in 2022.

Additionally, we updated and restocked 1<sup>st</sup> Aid kits in our facility, researched the need for AEDs (automatic external defibrillators), and began discussions on how to assess the health support needs of the congregation.

## Membership Care Committee Report

Since early 2020 the Membership Care Committee had been inactive due to Covid and because memorial and funerals services being temporarily suspended. After a period of time the church began to hold memorial and funerals services again. Receptions after these services did not resume until Aug 2022. Within a 4-week period LHUMC lost 3 beloved members and the families of Melissa Nardi, Esther Chalk and Doug Semmes requested a reception after their service. The Care Groups were not in great shape, but we pulled together and provided lovely receptions.

Now that we are again providing receptions for the Families of deceased loved one, we recognized that we needed to update the Care Groups. We had many members of the Care groups that were no longer active for a variety of reasons. We had 12 Care Groups, some with only 2-3 active members and some with more, but not enough to be able to provide everything for a reception. The Chair of the Committee and the active Leaders of the groups met and reorganized the groups into 6 Care Groups. Each group has a Leader and Co-Leader and after some recruiting, we now have approximately 10-12 members in each Care Group. Our plans are to continue to recruit new members, particularly younger members to replace members that may no longer be able to continue this ministry.

Respectfully submitted,

Jeanette Morton  
Membership Care Committee Chair

## Mission Committee Report 2022

We began this year with a focus on getting back to normal with COVID as a fact of life that we must work around in order to be an effective committee. In 2021 we committed to hosting several families from Afghanistan, and were assigned three families with a total of 27 family members in early April. At the end of April, we hosted them for a Ramadan dinner and a makeshift bazaar of household goods and clothing featuring items that ranked highly on their list of needs. Part of that effort yielded twelve sewing machines to provide them with a useful tool as well as a potential source of income. The extra machines were sent to other families in our community of welcome. This mission was one of the most rewarding events of the year and we wish to continue in this service in 2023.

Other highlights include the Soles 4 Souls campaign in March that collected over 100 pairs of shoes for Christian Assistance Ministry, our annual collection of school supplies for nearby Cotton Elementary, and a day of service at Habitat for Humanity in September.

Throughout the year we have traditionally had a mission of the month for each month of the year for which we raise funds, present information and occasionally have the opportunity to participate in active service. Next year we plan to reduce the number of charities we focus on in favor of a more in-depth approach that builds more connection and more effectively addresses the needs of the organization. Our committee has a core of dedicated members but could use an influx of fresh minds and spirits to help in the coming year.

Below is the financial statement from Maria Robles. Please let me know if you need more detail on the above,

Cheers,

Jason

Account Number	EXPENSE ACCOUNTS	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL as of 10/31/22	2023 BUDGET REQUEST	COMMENTS
<b>MISSIONS &amp; OUTREACH</b>							
61230	Rio Texas - PT Support	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00		\$500 paid monthly Jan-Jul
61250	Missions Support	\$1,800.00	\$560.00	\$1,800.00	\$150.00		
61400	LHUMC PT Program Support	\$1,000.00	-\$159.00	\$1,000.00	\$0.00		
61450	Reading Buddies/Cotton Elem	\$250.00	-\$50.00	\$0.00	\$0.00		
61500	Uniforms/Schools	\$200.00	-\$0.58	\$200.00	\$0.00		
61600	Member Care/note Writers	\$400.00	\$0.00	\$0.00	\$26.97		
61700	Stephen Ministry	\$250.00	\$0.00	\$250.00	\$0.00		
	<b>TOTAL MISSIONS:</b>	<b>\$7,400.00</b>	<b>\$3,850.42</b>	<b>\$6,750.00</b>	<b>\$3,676.97</b>	<b>\$0.00</b>	

## PROPERTY AND BUILDING AND GROUNDS (PBG)

The previous year the Property Committee and the Building and Grounds Committee were combined into one committee. The Church Mice are now included under the PBG umbrella. We met 4 times during the year, and our final meeting will be Nov 16, 2022. At which time we will wrap up old business.

So far this year we replaced the shades in the Parlor, which were hard to use. The new Christmas greenery for the sanctuary and garland and centerpiece for the foyer were ordered. Since we have a new pastor and Administrative Manager, we checked to see what repairs and furniture replacements were needed in the offices. We also touched base with the music and choir directors for their needs. The rest rooms next to the gym are currently being updated. Anything the Church Mice can't do may need to be done professionally. Also, the replacing of the commodes with high rise commodes in the third-floor ladies rest room as requested by the ladies in the Sunday School classes will need to be done professionally.

We may have to wait for next year's budget to refinish or replace the doors to the third-floor balcony over the gym.

The Church Mice have been dealing mainly with landscaping.

Respectfully Submitted  
Margaret Parsons, Chair

Committee members: Webb Meyers, Richard Jackson, Alexandra Campbell, Vicki Ferguson, Frank Galindo, Trudy Kinnison, Dennis Davis, and Margaret Parsons

## **LHUMC Stewardship Report for Charge Conference**

**2022**

Membership: Byrd Bonner, Mark Doty, Richard Dugger, Alice Gannon, Rusty Manning, Celina Montoya, Robert Rohlf; Lisa Straus (Senior Pastor), Wendell Davis (Lay Leadership Comm.)

The Stewardship Committee has charted a course for faithful Christian stewardship throughout the life of the congregation throughout 2022. The Committee began the year planning an event in early May 2022 to provide information and inspiration around planned and estate giving. Tom Stanton, Vice President and General Counsel of the Texas Methodist Foundation in Austin was invited to lead two workshops at Laurel Heights entitled "Putting Your House in Order". The workshops were held on May 2, 2022, in the Fellowship Hall and reached more than twenty members. Tom led the attendees through prepared materials about acknowledging and taking stock of the blessings from God throughout life and options for making a faithful response to those blessings through giving through Laurel Heights UMC to benefit the making of disciples far into the future.

The Committee then turned its planning to a fall annual giving season. As soon as Pastor Lisa Straus was on staff, Byrd Bonner and Pastor Lisa met for an update and calendaring. The month of October 2022 was identified for a stewardship campaign with Sunday, October 30 as Commitment Sunday. With that framework in place, the Committee met in June through October to plan a successful emphasis. After considering several resources for the campaign, the Committee chose Adam Hamilton's ENOUGH, REVISED EDITION as a resource for Pastor Lisa's sermon series throughout October and for speakers and writers from throughout the congregation to provide testimonials. After prayer and discussion, the Committee chose the theme of SIMPLY GENEROUS, from terminology used by Hamilton in ENOUGH. The Committee approached architect, artist and Worship Committee chair Ann Benson McGlone to create a graphic for the campaign. Inspired by graphics from the recent World Council of Churches Assembly in Germany, Ann provided a vivid multicolor graphic for SIMPLY GENEROUS for use throughout the congregation.

The first use of the graphic was on a letter from Pastor Lisa and Byrd Bonner enclosing a giving guide and pledge card for 2023 with envelope. It was also featured on the cover of each worship bulletin throughout October and around the church on flyers and displays. Writers for The Messenger's weekly opening article were Dr. Mark Doty, Clyta Coder, Byrd Bonner and Liz Hughes giving written testimonials. Speakers who gave words of testimony about being SIMPLY GENEROUS were Grace Magavern, Rev. Wesley Craig, Celina Montoya and Jason Davis during worship on Oct. 9, 16, 23 and 30.

A brunch was held on Rowe Plaza between worship services 9:30 – 10:30 a.m. on October 30 catered by Acadiana Café and Dave Saylor. The menu featured egg frittatas, pecan-glazed bacon, fresh fruit and hot beignets. Trudy Kinnison and Dave Saylor both gave great and deeply appreciated assistance in the planning and execution of the brunch. Attendance was estimated at 120-130.

The Committee organized into teams for kitchen assistance, transport of food to service area, serving table, drink station, beignet assistance, hosting/safety. Live jazz piano music was provided by Mark Hess, local jazz musician.

The Committee made telephone contact with all current pledged givers to urge their attendance on Oct. 30 for Commitment Sunday and the Beignet Jazz Brunch. The Committee will also be writing personal, handwritten thank you notes to all who pledges their financial giving for 2023 after pledges are received.

Byrd Bonner, Chair

## MINISTRY REPORT – 2022

JAMES A. CARR

This year I have met with the Stephen Ministers, participating in meetings, and occasionally doing continuing education. I have also met with Stephen Leaders to plan meeting and discuss needs of Stephen Ministry.

I have facilitated meetings of the Lively Spirits, a small group focused on spiritual formation.

I participate in an adult Sunday School group, the Believers. When requested, I lead the class discussion.

I continue to do pastoral care on an informal basis with persons.

I have participated in the Forest Dwelling Program sponsored by Oblate School of Theology. The intent of this program is to assist older adults shift from doing and producing to being and growing in a new way. This has been a godsend for me. I have been able to deal with unresolved issues from the past in constructive ways, and I have discovered new ways to deal with issues in aging in my present and future. I am ending a two-year involvement in the program, a very needed and worthwhile endeavor.



## STAFF PARISH RELATIONS COMMITTEE 2023 REPORT

It has been a very busy and fruitful year for the SPRC at LHUMC. The church said "goodbye" to some faithful staff members and warmly welcomed several new staff members.

Paul Escamila, Senior Pastor, retired after leading LHUMC in ministry for the last four years. The congregation was sad to say "goodbye", but celebrated his many years of outstanding ministry in the UMC. In June, the congregation welcomed our new Senior Pastor, Lisa Straus. Reverend Straus has spent the past few months getting to know the church by conducting a series of "cottage meetings", visiting with various groups in the church, participating in weekday school activities, and singing in the choir. She has done all of this in addition to leading worship and participating in other pastoral and administrative duties.

Elizabeth Jackson, our long-time Administrative Secretary, retired this year. She remains a member of LHUMC, but the church misses her many gifts and talents in office administration. After conducting a job search, the church hired Heather Weidenbach as its new Administrative Manager to oversee office and church operations. Heather brings extensive experience and skills to her role.

Also retiring in 2022 was our long-time and very talented Director of Music and Organist, Geoffrey Waite. With Geoffrey's departure, we decided to restructure the Music Department by increasing Laura Marty's role from part-time Choir Director to Director of Music/Choir director. And a very talented, Melanie Randall, joined the staff as organist. The Music Department continues to bless the church with outstanding worship music.

Amy Caldwell, Bookkeeper, relocated to be closer to family. After conducting a search, we hired Maria Robles as Bookkeeper.

Shelly Kennerdell, who has been a tremendous help in the church office over the past couple of years, decided to step down, but continues to bless us with her presence as a church member.

Laura Healy, who has been a LH staff member for a number of years in various program ministries, completed the requirements to become a Licensed Local Pastor. LHUMC is fortunate to have Reverend Healy remain on staff as our Associate Pastor.

Wyndee Holbrook continues her valuable work as Pastor-in-Residence, leading the “Come and See” worship service and participating in campus ministries as well as mission outreach.

The long-running and very active Super Adult Program continues under the dynamic and loving leadership of Susan and Henry Holloway.

In the past year, the SPRC became aware that the Employee Handbook was outdated. Therefore, we rewrote and approved a new Employee Handbook.

Throughout all of the staff transitions this past year, the SPRC has spent a great deal of time and commitment planning farewell events and collecting love offerings and cards of appreciation for those who were leaving. Likewise, the SPRC has led the efforts to conduct applicant interviews and welcome new staff members. The SPRC also hosted a Staff Appreciation Day in February.

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Karen Angelini, Chair

Staff Parish Relations Committee

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Date

Laurel Heights United Methodist Church  
Administrative Council Meeting  
December 4, 2022

Call to Order - Katie Myers, LHUMC Lay Leader serving as Admin Council Chair, pro tem

Prayer – Rev. Laura Healy

Reflections – Katie Myers

Election of Recording Secretary

Approval of Minutes of Previous Charge Conference

Church Membership:

Nov. 13, 2021-Dec. 4, 2022

Average Worship Attendance: 60

July 3, 2022 – Nov. 27, 2022

Average Worship Attendance: 98

New Members Received: 7

Members Removed: 0

Total Members: 1,433

Removal from membership, 3<sup>rd</sup> and Final Reading (**vote required**)

Removal from membership, 2<sup>nd</sup> Reading (**vote required**)

Remembering the Saints and Prayer of Thanksgiving

Finance Report – Laura Glick

Current Financial Status

State of Stewardship & Budget

Trustees Report – Mike McGlone

SPRC Report – Karen Angelini

2023 Pastor's Compensation (**vote required**)

Lay Leadership / Election of Church Leadership – Katie Myers (**vote required**)

Other Business:

January 28, 2023: Retreat

Closing Prayer – Rev. Lisa Straus

## Laurel Heights Super Adults 2022

Laurel Heights Super Adults, now in it's 48<sup>nd</sup> year.

As we have discovered in the last 3 years, the key to programming is "flexibility." Fortunately, we have been able to hold all of our meetings inside this year.

We have had a wide variety of programs throughout the year. Carl Rohlf, a former member of the Laurel Heights Youth Choir and District Superintendent of the UMC started us off with a wonderfully inspirational and engaging talk. Ellen Myers, a Super Adult, gave us a history of the Bible. We learned about Texas Wildflowers and the many murals in San Antonio. We have had excellent music programs, including a performance by LHUMC member, Max Healey on the cello. We learned about more than the weather when Bill Taylor, chief meteorologist from KENS TV spoke to the group. Lewis Fisher, a local author gave us the history of Brackenridge Park. In October we celebrated Octoberfest with accordion and auto harp players and no alcohol and in November Pastor Lisa Strauss gave the inspirational story of her call to ministry. In December we look forward to Jennifer Holloway and Isabella Lacy, mother and daughter, who will delight us with Christmas music.

In November we celebrated Super Adult Thanksgiving and Long Life where all 90 year-olds and above were honored for their contributions of wisdom and enthusiastic living. We had 7 90 year-olds in attendance. Each one was given a beautiful amaryllis bulb to plant in the accompanying pot, which should bloom by Christmas. Amaryllis bulbs were delivered to 6 in-town members who could not attend and one was mailed to a member now living in The Woodlands. All were recognized and remembered.

We have continued Book Discussion via Zoom. These have continued to be popular and we discuss everything from classics to current literature.

. In September Walgreens was on hand and gave 25 Flu Shots.

Janice Davis, our corresponding secretary continues to recognize all Super Adults who are unable to attend meetings with notes each month.

Bus trips this year have included Houston for the museum exhibit of Ramses the Great, a San Antonio Tour to update us on the local happenings, the hill country for wildflowers - both in the Spring and late summer, Victoria and Austin. The last trip of the year will be a local trip to enjoy the Christmas Lights of San Antonio.

We continue to publish a monthly newsletter that informs the membership of activities and offers challenging puzzles for their mental alertness.

The Steering Committee continues to do a wonderful job of keeping in touch with the membership and offering what support they can.

We continue to add new members to our rolls.

Super Adults continues to provide support and encouragement to those maturing members of our congregation and community and to be a Ministry to Loneliness - one of the pressing issues of our time.

Susan B. Holloway

## United Women in Faith Annual Report

The UMW/United Women in Faith motto, "Faith, Hope, Love in Action," describes the work of our Laurel Heights group. We meet once a month with 14-16 members present. Some of our group's contributions for the current year are these:

1. Financial gifts in honor of the ministries of Elizabeth Jackson, Geoffrey Waite, Rev. Jim Carr, and Rev. Paul Escamilla.
2. Elizabeth Blackford academic grants in support of four college students.
3. Recognition of the graduation of Sadie Cavazos and Victor Feagins from college (Elizabeth Blackford grant recipients).
4. Support of all UWF international, national, and local outreach to children and families.
5. Prayer, study, and meditation for spiritual development.
6. Future plans are to sponsor Lenten luncheons, serve the Methodist Student Center at SAC, and participate in the UWF reading program.

We pray that we can continue the long tradition of service that began in 1869 when the Methodist Women's group was founded.

With great thanks to all members of LHUMC for their continued support.

Janice Clayton

Laurel Heights Weekday School  
Laurie Miracle, Executive Director

Laurel Heights Weekday School is celebrating their 70<sup>th</sup> birthday this year! The school currently serves 147 students and employs 35 people. The Cottage School has decreased in number but are still learning and thriving. The weekday school is in their reaccreditation year and are fast at work evaluating the entire program to ensure that they maintain the highest standard in early childhood education. The school was the recipient of childcare relief funds through the Texas Workforce Commission. With the addition of these funds to help with operational costs the school hopes to renovate Playground 3 in the very near future.

Yvonne Garcia, Wesley Nurse

These are my areas of ministry for the year 2022: Exercise classes 3/wk., then 1/wk. until the group became self sufficient and now they can do classes without WN. I was preceptor for a new WN. I instructed mothers/fathers on my healthy child classes once/month. I attended neighborhood faith convening meetings monthly. Once per week visited resources in 78207 zip code as part of a team project. I attended and volunteered at food pantry at Harper's Chapel Ministry once/week. I set up flu clinic for Super Adult's. I coordinated 5 blood drives this year with health ministry team. I volunteered in Uvalde during a community event after the tragedy there. Met privately with patient's as needed in church office.

Thanks and blessings,

Yvonne

## WORSHIP COMMITTEE REPORT 2022

The Worship Committee was relatively quiet in 2022. During Lent the committee provided original artwork for the Chancel and the bulletin under the theme of reliance. A large chalice was the primary symbol of Reliance, reflecting both the covenant and God's love to sustain us. The Chalice also was used for the Come and See service to represent the theme of "Full to the Brim."

The Committee led the Fellowship time for saying goodbye to Pastor Paul and presented he and Liz with a small gift.

The committee chair met with Pastor Lisa shortly after her arrival to discuss the worship committee's traditional roles at LHUMC.

The Worship Committee met in October to discuss the upcoming Advent Season. The theme, selected by Pastor Lisa is "Down to Earth." It was agreed that there would be the traditional 3 services on Christmas Eve – family at 4:00, traditional at 7:00 and a midnight service at 11:00. Because Christmas day is on Sunday the committee decided there would only be one service at 11:00, but there will be a brunch before at 10:00. The Worship Committee will be responsible for the brunch.